

COMPILED BY: M. ROBINSON
W/E DATE (SUN): 03/04/22

TIME SHEET

CONTRACT: HOXTON HOTEL

[illegible]

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-009 DAS	VERSION NO: 1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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REF: **WOKI 02 &**
WOKI 03

COMPILED BY:
J. WRAY

TIME SHEET

W/E DATE (SUN):
03.04.2022

CONTRACT: **VSW - Hilton Hotel (02) & Public WC's & Red carpark (03)**

NAME		MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
		IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
Red Carpark & Public Toilets - Working - WOKI 03 - (RCL - PAYE)																
J. BASIQUILLE	✓	07:30	17:00	07:30	07:30	17:00	17:00	07:30	17:00	11:00	17:00	/	/	/	/	
Hilton Hotel Working - Working - WOKI 02 - (RCL - PAYE)																
J. BASIQUILLE	✓	/	/	/	/	/	/	/	/	07:30	11:00					
Red Carpark & Public Toilets - Working - WOKI 03 - (RCL - CIS)																
K. KULSINSKAS	✓	07:30	17:00	07:30	14:00	17:00	17:00	07:30	17:00	11:00	17:00	/	/	/	/	
		/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Hilton Hotel Working - Working - WOKI 02 - (RCL - CIS)																
K. KULSINSKAS	✓	/	/	/	07:30	14:00	/	/	/	07:30	11:00	/	/	/	/	
		/	/	/	/	/	/	/	/	/	/	/	/	/	/	

TIME SHEET
CONTRACT: 25 Cannon Street

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
A.Kulsinskas	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	14:00			
S.Simonovic	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
A.Lidzius	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
R.Canacrai	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00							
R.Rama	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	14:00	07:30	13:00	
B.Ramchande	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
I.Neagu	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	14:00	07:30	13:00	
D.Theodoridis	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
G.Diaconu	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	14:00	07:30	13:00	
V.Monacu	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	14:00	07:30	13:00	

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REF: MOOR 02

COMPILED BY:
J. WRAY

TIME SHEET

W/E DATE (SUN):
03.04.2022

CONTRACT: 21 MOORFIELDS

NAME		MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
		IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
21 MOORFIELDS - MOOR 02 - (RCL - PAYE)																
✓	J. WRAY	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
✓	K. O'MALLEY	HOL		07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
✓	J. SMITH	HOL		07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
✓	E. AMANING	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	ICS	/	/	/	/	/	With M. Robinson on Friday

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RG RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com <th colspan="2">SITE MANAGER ALLOCATION SHEET</th> <th colspan="5">Name: Auris Kulsinskas w/c : 28/03/2022</th>		SITE MANAGER ALLOCATION SHEET		Name: Auris Kulsinskas w/c : 28/03/2022				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
			CANN01					
MONDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Weekly RCL Paperwork. Weekly Safety Paperwork for BAM. Kebony Cladding to roof detail check. Mirror wall to lift lobby fix and detail check.	9					
TUESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. SI to built toilet box to DDA WC EOT. SI to adjust door height. Fire mastic check to basement door sets.	9					
WEDNESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. DDA toilets grabrails mark locations. Doors to basement check. Fire mastic frames to basement.	9					
THURSDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Soap dispensers to EOT WCs install. Snags to EOT Lockers and Formwise call back.	9					
FRIDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Staff kitchens install details. Doors adjust to stair cores.	9					
SATURDAY		Install back base to Reception sliding screens pocket. Shower screens to OET.	6					
SUNDAY								
TOTAL HOURS								

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Kes Kulsinskas w/c : 28-03-22		
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS			
			WOKI02	WOKI03		
MONDAY	Woking Car park & Hotel	Fitting cylinders in car park. Organising and checking carpenters works. 2hrs Weekly paperwork 1.5Hr Dabs meeting 1Hrs .		9Hrs		
TUESDAY	Woking Car park & Hotel	Going through Snagging and works in hotel with carpenters. 4.5 Organising and checking works for carpenters in public wcs and car park area 2.5 Organising and checking formvize works 0.5Hrs Weekly paperwork 1Hr Dabs meeting 0.5Hrs .	4.5Hrs	4.5Hrs		
WEDNESDAY	Woking Car park & Hotel	Going through Snagging and works in hotel and checking carpenters works. 4.5hrs Organising and checking carpenters works in car park and public wcs 2hrs Weekly paperwork 1Hr Dabs meeting 0.5Hrs .	4.5Hrs	4.5Hrs		
THURSDAY	Woking Car park & Hotel	Going through Snagging and works in hotel with carpenters.4.5 Organising and checking carpenters works public wcs and car park. 2.5hrs Weekly paperwork 1Hr Dabs meeting 0.5Hrs .	4.5Hrs	4.5Hrs		
FRIDAY	Woking Car park & Hotel	Going through Snagging in hotel GF,L-1,L-6 4.5 Hrs Organising and checking carpenters works in car park and public wcs 2hrs Weekly paperwork 1Hr Dabs meeting 1Hrs	4.5Hrs	4.5Hrs		
SATURDAY						
SUNDAY						
TOTAL HOURS			18	27		

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 28/03/2022			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				Lords
			WOKI03	HEAD01	REPT 01	WokL02 PC works	
MONDAY	Repton Gardens/Lords / Marylebone house	1/ reply to my actions re my internal meeting & do times 2/ Belgrave tender look through drawings 3/ go to Lords to meet ISG re extra works 4/ Go to Repton Gardens to site measure ground floor for JMS works 5/ go to Marylebone house and meet martin and washroom & BHCL for site meeting		10			
TUESDAY	Head office	1/ Working with Simon on Marylebone house tender 2/ working on Campden hill tender with Simon 3/ issue JMS commented drawings and my site survey for Repton Gardens		8	2		
WEDNESDAY	Head office	1/ working on Marylebone house tender with Simon 2/ send out enquiries for extra works at lords 3/ send bits to complete O&M'S at woking (as built drawings etc) 4/ download and print off drawings for Westbury hotel tender	2	8			
THURSDAY	home	1/ working on Westbury hotel tender 2/ put new security app on phone 3/ file all post contract works for Woking ready for Friday's meeting 4/ do monthly reports and issue to H/O		10			
FRIDAY	Woking site	1/ attend a meeting with SRM at woking re post contract works 2/ Go through PC works with Kes and walk around areas 3/ working on Campden hill and Westbury hotel tender's items for Simon	2	3	1	4	
SATURDAY							
SUNDAY							
TOTAL HOURS							

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Mark Robinson w/e: 03/04/22			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI 02	CANN 01	HOXT 01	HEAD 01	W03
MONDAY	Home - CS Office - HH	Upload formwise As Built Drawings, order Mass drain covers, order Dolphin DDA items Amwell FSC Cubicle Issue, check wall protection from VSW		4	5		
TUESDAY	Site – CS HH	Meet Formwise on site, Book in deliveries for next week		7	2		
WEDNESDAY	Site – CS HH	Upload As Built Schedules, go to JMS Book in Deliverys		8	1		
THURSDAY	Site - CS	Saper issue, Formwise cubicle divider issue, arrange EOT panel collection		9			
FRIDAY	Office – HH CS	Prep for Hoxton start Saper Glass issue with reveals, reply to client inspection report		5	4		
SATURDAY							
SUNDAY	Site - CS	Supervising		5.5			
TOTAL HOURS							

RAPHAE CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Jason Wray w/c : 28/03/2022			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			MOOR 02				
MONDAY	Site	Supervising operative sorting out Door sets, Plant & Protection	1.5				
	Site – L1	DAB's meting	1.0				
	Office	Time sheets and paperwork etc	2.0				
	Office	Filing paperwork & going through drawings	3.0				
	Office	Reading e-mails, Taking calls & Allocation sheets	1.5				
TUESDAY	Office	Going through W/C door & Ironmongery issues with carps	1.0				
	Office	Toolbox Talk & Daily Briefing and going through SRM Standdown	0.5				
	Site – L3	Supervising operatives fitting W/C Timber door sets in core 2.	1.0				
	Site	Supervising operative sorting out Door sets & Protection	1.0				
	Site – L1	DAB's meting	1.0				
	Site – L3	Looking at additional lift protection works with P.H, MOB & SRM	1.0				
	Office	Going through Sliding doors with Carps	1.0				
	Site – L3	Supervising operatives fitting Timber sliding door sets in core 4	1.0				
	Office	Teams meeting with SRM & architect (Ironmongery clashes)	0.5				
	Office	Reading e-mails, Taking calls & Allocation sheets	1.0				
WEDNESDAY	Site – L3	Supervising operatives fitting ironmongery in core 2	0.5				
	Office	Going through issues with door closers	1.5				
	Site – L3	Supervising operatives fitting Timber sliding door sets in core 4	1.0				
	Site – L1	DAB's meting	1.0				
	Site – L3	Supervising operative checking & PAT testing plant	1.0				
	Site – L3	Ironmongery meeting with SRM & Architect in core 2	1.5				
	Site – L3 to L10	Checking availability of work for RCL in core 2	1.0				
	Office	Reading e-mails, Taking calls & Allocation sheets	1.5				
	Site – L3	Supervising operatives fitting Timber sliding door sets in core 4	1.5				
	Office	Toolbox Talk	0.5				
THURSDAY	Site – L1	DAB's meting	1.0				
	Off Site	Going through works with P.Haugh	1.5				
	Office	H & S Paperwork for SRM	1.5				
	Office	Updating Plant List	0.5				
	Office	Reading e-mails, Taking calls & Allocation sheets	2.5				
FRIDAY	Site – L3	Supervising operatives fitting Selo frames cores 1 & 2	2.0				
	Site – L3	Going through pocket door issues in core 4 with SRM & Dryliners	1.0				
	Site – L1	DAB's meting	1.0				
	Office	Photo evidence & Handover sheets	1.0				
	Office	Writing daywork sheets	1.0				
SATURDAY	Office	Checking schedules & drawings & marking up Assa Abbloy doors	1.5				
	Office	Reading e-mails, Taking calls & Allocation sheets	1.5				
SUNDAY							
TOTAL HOURS							

Date 28 / 3 / 22

 $10\frac{1}{2}$

TOTAL HOURS

10½

gms

9(i)

3.

6 (1)

HOLS - 9 / HEAD01 - 9 / WORK02 - 3. / JMS01 - 24 (2½)

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 29/3/22

CONTRACT

OPERATION

Load Van Jns.
Der Iver (Appex)
Der H.O.
Der Moorfield.
Der Cannon st
Lunch
Der SID - cup

REF

2 2½ 1½ 1½ ½ ½ 2½

11

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

JOE DYETI

2 2½ 1½ 1½ ½ ½ 2½

11

10½

TOTALS

9(1½)

TYPE OF MACHINE

JMSØ1

9(1½)

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 30/3/22

CONTRACT

OPERATION

Load Van Jms

Dec Pewsey.

Lunch.

Dec Cannon St.

REF

2½

3½

½

4

10½

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

Joe Dyer

2½

3

½

4

10½

10.

TOTALS

9(1)

TYPE OF MACHINE

5msø1

9(1)

Date 1 / 4 / 22

OPERATION

HOSPITAL

**TOTAL
HOURS**

Joe Hyatt

TYPE OF MACHINE

HEADS

1.