

RG RAPHAEL CONTRACTING LTD 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com Raphael House, 123 Roebuck Road Tel: 020 8391		SITE MANAGER ALLOCATION SHEET		Name: Auris Kulsinskas w/c : 04/04/2022			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			CANN01				
MONDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Weekly RCL Paperwork. Weekly Safety Paperwork for BAM. Staff Room Kitchen installation details.	9				
TUESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Rimex Panel fixing to Lift lobby. Detail check. Wall tiles to kitchen check.	9				
WEDNESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Mirrors to EOT WC rooms. Installation detail with soap dispenser. Shower benches to OET. Positions and legs fitting to benches.	9				
THURSDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Skirting and stair strings to Core 1 stairs Level 1 – GF. Kebony Cladding to roof. M. Tower setup.	9				
FRIDAY	25 Cannon Street	Morning Site Walk and jobs allocations. DDA D rails setup. Emails, paperwork. Tools check.	9				
SATURDAY							
SUNDAY							
TOTAL HOURS							

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com SITE MANAGER ALLOCATION SHEET Name: Kes Kulsinskas w/c : 04-04-22																					
DAY		SITE/LOCATION		TASK	COST HEADINGS / HOURS																
					WOKI02		WOKI03														
MONDAY		Woking Car park & Hotel		Snagging in Hotel , Going through snagging on field view, paperwork and emails.							9Hrs										
TUESDAY		Woking Car park & Hotel		Snagging in Hotel , Going through snagging on field view, paperwork and emails.	9Hrs																
WEDNESDAY		Woking Car park		Snagging in Hotel , Going through snagging on field view, paperwork and emails.	9Hrs																
THURSDAY		Woking Car park		Snagging in Hotel , Going through snagging on field view, paperwork and emails.							9Hrs										
FRIDAY		Woking Car park		Snagging in Hotel , Going through snagging on field view, paperwork and emails.							9Hrs										
SATURDAY																					
SUNDAY																					
TOTAL HOURS																					

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET		Name: Mark Robinson w/e: 10/04/22		
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI 02	CANN 01	HOXT 01	HEAD 01	W03
MONDAY	Office & Site – HH Office - VSW	Starting job Monthly report & progress report	1		8		
TUESDAY	Office/site – HH Site - CS	Unload van, e-mail D/W sheet regarding abortive time, cancel deliveries Formwise locker issue		3	6		
WEDNESDAY	Site & Shadbolt	Collect IPS panels from shadbolt & deliver to site, drop off van and back to site, upload stair tread drawing		9			
THURSDAY	Site - CS	Chase up mirror fitting, chase up undermounted basins		9			
FRIDAY	Home – CS HH	Progress report Book skirting delivery, discuss mag hold open with MCL, RFA Solid Surface, go to VSW to collect corner guards, deliver Vanity samples & corner guard sample to site for approval		2	7		
SATURDAY							
SUNDAY							
TOTAL HOURS							

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 04/04/2022			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI03	HEAD01	REPT 01	WokL02 PC works	Lords
MONDAY	Head Office	1/ Do times 2/ Put together a post contacts works file for Woking and update and send RAMS for approval, go through post contracts proposed works and send list of queries to SRM 3/ Working tenders with Simon		7		3	
TUESDAY	Home	1/ Working on Campden Hill tender 2/ checking Maga glass have picked all shower screens, send them details for basement shower are 3/Check SDS have picked up all doors and have correct ironmongery on schedule 4/Enter ironmongery sets onto Simon's pricing schedule 5/ Do CM report 6/ enter labour costs onto Simon's joinery pricing schedule		10			
WEDNESDAY	Head Office	1/ Campden hill tender - Enter ironmongery sets onto Simon's pricing schedule 2/ Queen Elizabeth hospital tender with Simon		10			
THURSDAY	Head Office	Tenders with Simon Belgrave Road, Campden Hill Road, QEH		10			
FRIDAY	Repton Gardens site Woking Site	1/Site measure Repton, where walls built for JMS 2/ Go to Woking to drop off ironmongery for Kes and work in site office on Belgrave Road tender sending out enquiries		4	3	3	
SATURDAY							
SUNDAY							
TOTAL HOURS							

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET		Name: Slav Simonovic w/c : 04/04/22							
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS									
			Hoxton									
MONDAY	HOXTON HOTEL	Site supervision Unload Deliveries	9									
TUESDAY	HOXTON HOTEL	Site supervision, Setting out, Distribute Door sets	9									
WEDNESDAY	HOXTON HOTEL	Site supervision, Setting out, Distribute door sets	9									
THURSDAY	HOXTON HOTEL	Site supervision, Plant check, Paperwork. Waste disposal.	9									
FRIDAY												
SATURDAY												
SUNDAY												
TOTAL HOURS												

R G E RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Jason Wray w/c : 04/04/2022		
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS			
			MOOR 02			
MONDAY	Site – L3	Supervising operatives fitting Selo frames core 2	1.5			
	Site – L1	DAB's meting	1.0			
	Office	Time sheets and paperwork etc	1.5			
	Office & Site L3	Photo evidence & Handover sheets for Selo Risers	1.5			
	Site L3 to L5	Walking site going through available works with Alex of SRM	1.5			
TUESDAY	Office	Ordering fixings & mastic	0.5			
	Office	Reading e-mails, Phone calls & Allocation sheets	1.5			
	Site – L4	Supervising operatives sorting Selo door sets for cores 1 & 2	1.5			
	Site – L4	Supervising operatives fitting Selo frames core 1	1.5			
	Office	Toolbox Talk & Daily Briefing	0.5			
WEDNESDAY	Site – L1	DAB's meting	1.0			
	Site – L4	Going through issues & available Selo Sets with Alex of SRM	1.0			
	Office & Site – L3	Sorting out tools to be sent for repair	0.5			
	Longbow House (SRM)	Progress Meeting with SRM	1.0			
	Longbow House (SRM)	Going through Handover procedure / SRM requirements	1.0			
THURSDAY	Office	Handovers on FieldView	1.5			
	Office	Reading e-mails, Phone calls & Allocation sheets	2.0			
	Site – L4	Supervising operatives fitting Selo frames core 2	1.5			
	Office	Toolbox Talk	0.5			
	Site – L1	DAB's meting	0.5			
FRIDAY	Office	Handovers on FieldView & Booking deliveries in	1.0			
	Site – L00 & 0M	Going through Assa Abloy frame locations with A.B of SRM	1.0			
	Site – L4	Going through S/O issues in cores 1 & 2 with A.B of SRM	1.0			
	Office	H & S Paperwork for SRM	0.5			
	Induction room	Logistics meeting	1.0			
SATURDAY	Office	Reading e-mails, Phone calls & Allocation sheets	1.5			
	Site – L4	Supervising operatives fitting Selo frames cores 1 & 2	1.0			
	Site – L3	Going through Assa Abloy Access/Ingress & storage with A.B & ?? of SRM	1.0			
	Site – L00M & L1	DAB's meetings x 2	1.0			
	Site – L3	Supervising operatives removing 2 no Selo Riser frames in core 2 - NoD 25	1.0			
SUNDAY	Office	Photo evidence & Handover sheets	1.5			
	Induction room	Logistics meeting & sorting out & booking in deliveries	1.5			
	Office	Filling in paperwork & booking Induction	0.5			
	Office	Reading e-mails, Phone calls & Allocation sheets	1.5			

REF: MOOR 02

COMPILED BY:
J. WRAY

TIME SHEET

W/E DATE (SUN):
10.04.2022

CONTRACT: 21 MOORFIELDS

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
21 MOORFIELDS - MOOR 02 - (RCL - PAYE)															
J. WRAY	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
K. O'MALLEY	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
J. SMITH	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-009 DAS	VERSION NO: 1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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COMPILED BY: M. ROBINSON
W/E DATE (SUN): 10/04/22

CONTRACT: HOXTON HOTEL

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REF: WOKI 02 &
WOKI 03

TIME SHEET

COMPILED BY:
J. WRAY

W/E DATE (SUN):
10.04.2022

CONTRACT: VSW - Hilton Hotel (02) & Public WC's & Red carpark (03)

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - PAYE)															
J. BASIQUILLE	07:30	17:00	07:30	17:00	/	/	/	/	07:30	17:00	/	/	/	/	
Hilton Hotel Woking - Woking - WOKI 02 - (RCL - PAYE)															
J. BASIQUILLE	/	/	/	/	07:30	17:00	07:30	17:00	/	/	/	/	/	/	
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - CIS)															
K. KULSINSKAS	07:30	17:00	07:30	17:00	/	/	/	/	07:30	17:00	/	/	/	/	
M.BYTAUTAS	07:30	17:00	07:30	17:00	/	/	/	/	07:30	17:00	/	/	/	/	
Hilton Hotel Woking - Woking - WOKI 02 - (RCL - CIS)															
K. KULSINSKAS	/	/	/	/	07:30	17:00	07:30	17:00	/	/	/	/	/	/	
M.BYTAUTAS	/	/	/	/	07:30	17:00	07:30	17:00	/	/	/	/	/	/	

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COMPILED BY: A. Kulsinkas
W/E DATE (SUN): 10/04/22

TIME SHEET

CONTRACT: 25 Cannon Street

[illegible]

family runs
 Monday - Office.
 Wednesday - Morning
 Ben's will tend over
 other 3 days.

COMPILED BY:
Slav Simonovic

W/E DATE (SUN) :
10/04/22

TIME SHEET

HOXTON HOTEL

CONTRACT :

[illegible]

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RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 7/4/22

CONTRACT

OPERATION

REF

2 1/2

2 1/2

1/2

1

2 1/2

2 1/2

11 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

JOE DYETT

2 1/2

2 1/2

1/2

1

2 1/2

2 1/2

11 1/2

JMS01

HoxRel

PL0

JMS01

11

TOTALS

9(2)

TYPE OF MACHINE

JMS01

5 1/2 (2)

HoxRel

2 1/2

HEAD01

1

JMS01 - 24 1/4 (2 1/2)

MOOR02 -

HoxRel - 3 3/4 (2)

HEAD01 - 1

WOK02 - 4

[illegible]

Date 4/4/22