

		Client Name	Raphael Contracting Ltd	Account Number		Timesheet Number											
OSP GRP LTD Kingsley House, First Floor Suite 106, Balmoral Road Gillingham, Kent ME7 4NT Tel: 01634 580555 www.ospgroupltd.com		Invoice Address	Raphael House, 123 Roebuck Road Chessington, Surrey, KT9 1EU	Site/Job Address	65-69 Sheperd's Bush Green London W12 8TX												
Start Date	17/10/2022	Contact Name	Boris Kulsinkis														
Week Ending	23/10/2022	COTB Ref	Date														
Week Number		Job/PO Number	Cost Code														
Timesheet Number		Temps Name	Trade														
		Adrian Parvan	Labourer	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total	Basic	O/Time	Total	Hours	Pay	Charge
		Alexandru Gabor	Carpenter	9h	9h	9h	9h	9h	8h	6h	36h						
		Radu Cozaru	Carpenter	9h	9h	9h	9h	9h	9h	9h	59h						
		Sergejs Kjukovs	Carpenter	9h	9h	9h	9h	9h	9h	9h	45h						

PLEASE RETURN NO LATER THAN MONDAY 12.00 NOON

THIS TIMESHEET MUST BE SIGNED BY THE CLIENT BEFORE SUBMISSION FOR PAYMENT

THE TEMPORARY WORKER WILL ONLY BE PAID ON THE BASIS OF A SIGNED TIMESHEET

Enter actual hours worked only (No breaks or travel time)

FOR OFFICE USE ONLY

DULY AUTHORISED BY THE CLIENT COMPANY

I/We confirm the hours given are correct. The standard of work was satisfactory and we accept a charge for these hours.

I/We agree to pay OSP GRP LTD in respect of the hours given within 7 days of the date of invoice date.

I/We confirm that Terms and Conditions are the sole terms of this contract.

OSP GRP LTD

POSITION: Site Manager

SIGNATURE: *A. Kulsinkas*

PRINT NAME: A. Kulsinkas

25.10.22

In the event of the Engagement by the Client of a Temporary Worker supplied by the Employment Business either (1) directly or (2) pursuant to being supplied by another Employment Business or company, within either:- The duration of the Assignment where there has been a break of more than 42 days (6 weeks) since the end of the previous Assignment; or 8 weeks from the day after the last day the Temporary Worker worked on the Assignment the Client shall be liable, to either an extended period of hire or a transfer fee the length or amount of which is to be agreed between the Employment Business and the Client. For further information, please refer to clause 8 of the Contract and Confirmation of Terms of Business.

		Client Name	Raphael Contracting Ltd	Account Number	Timesheet Number	8											
OSP GRP LTD Kingsley House, First Floor Suite 106, Balmoral Road Gillingham, Kent ME7 4NT Tel: 01634 580555 www.ospgroupltd.com		Invoice Address	Raphael House, 123 Roebuck Road Chessington, Surrey, KT9 1EU	Site/Job Address	21 Moorfields Finsbury London EC2M 6TX												
Start Date	17/10/2022	Contact Name	Jason Wray	PLEASE RETURN NO LATER THAN MONDAY 12.00 NOON THIS TIMESHEET MUST BE SIGNED BY THE CLIENT BEFORE SUBMISSION FOR PAYMENT THE TEMPORARY WORKER WILL ONLY BE PAID ON THE BASIS OF A SIGNED TIMESHEET													
Week Ending	23/10/2022	COTB Ref	Date				25/10/2022										
Week Number		Job/PO Number	Cost Code														
Timesheet Number		Temps Name	Trade	Enter actual hours worked only (No breaks or travel time)			FOR OFFICE USE ONLY										
		Oleksandr Shumanskiy	Carpenter	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total	Basic	O/Time	Total	Hours	Pay	Charge
		Kestutis Stahionis	Carpenter	8.5	8.5	8.5	8.5	8.5	0	0	42.5	42.5	0	42.5			
		Gabriel Viadut	Labourer	7	8	8	8	8	0	0	39	39	0	39			
		George Cristii Sirighe	Labourer	0	0	0	0	0	0	0	0	0	0	0			
		Zhivko Konstandinov	Carpenter	8.5	8.5	8.5	8.5	8.5	0	0	42.5	42.5	0	42.5			
		Cristian Manea	Labourer	0	8	8	0	8	0	0	24	24	0	24			

DULY AUTHORISED BY THE CLIENT COMPANY

I/We confirm the hours given are correct. The standard of work was satisfactory and we accept a charge for these hours.

I/We agree to pay OSP GRP LTD in respect of the hours given within 7 days of the date of invoice date.

I/We confirm that

OSP GRP LTD

SIGNATURE: *Jason Wray*

PRINT NAME: JASON WRAY

POSITION: PROJECT MANAGER

DATE: 25/10/22

1

In the event of the Engagement by the Client of a Temporary Worker supplied by the Employment Business either (1) directly or (2) pursuant to being supplied by another Employment Business or company, within either:- The duration of the Assignment where there has been a break of more than 42 days (6 weeks) since the end of the previous Assignment; or 8 weeks from the day after the last day the Temporary Worker worked on the Assignment the Client shall be liable, to either an extended period of hire or a transfer fee the length of which is to be agreed between the Employment Business and the Client. For further information, please refer to clause 8 of the Contract and Confirmation of Terms of Business.

Client Account Name & Address:	Work or Site Address:
Raphael Contracting Limited	21 Moorfields
	EC2M 6TX
Accounts Number:	Reporting To: JASON WRAY

Apex Resources Limited
Apex House, 1 Bridle Path
Watford, Hertfordshire, WD17 1UE
Tel. 01923 200 111, Fax. 01923 200 112

apex
RESOURCES



Details for Week Ending (Date):		23.10.2022
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TimeSheets to be received by Tuesday 11:00AM. - F: 01923 200 112, Email: please use the button below.

Trade	Name of Temp Worker	MON		TUE		WED		THU		FRI		SAT		SUN		Total Hours Worked Less Breaks	Basic Rate Hour	Overtime Rate Hour	1 2 3 4 5			
		On Site Hours	Less Breaks	On Site Hours	Less Breaks	On Site Hours	Less Breaks	On Site Hours	Less Breaks	On Site Hours	Less Breaks	On Site Hours	Less Breaks	On Site Hours	Less Breaks				Poor	Average	Excellent	
Carpenter	Ion Arsenie	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	34	34					
Carpenter	Sergei Vilkov	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	42.5	42.5					
Carpenter	Saulius Gedegaudas	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	42.5	42.5					
Carpenter	Daniel Georgiu	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	42.5	42.5					
Carpenter	Andrei Leogan	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	42.5	42.5					
Carpenter	Pavel Dobic	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	51	51					
Carpenter	Eduard Chirilov	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	51	51					
Carpenter	Vasile Andronic	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	42.5	42.5					

We confirm that the work has been carried out is to our satisfaction. We certify that the total hours above are correct and will accept your account for the hours worked shown at the agreed rates. We understand, agree and accept all terms/conditions of business set out by Apex Resources Ltd. I confirm the works were completed without any supervision, direction or control as to the manner in which the works were completed. Receipt of this document via email from the Sender's company or individual it was intended for will be treated as authorisation to invoice as per our Terms & Conditions.

Consultant:

Branch Number & Notes:

Signature: <i>Jason Wray</i>	Name (in capitals): Jason Wray
Position: Project Manager	Date: 25/10/2022

REF: MOOR 02

COMPILED BY:
J. WRAY

W/E DATE (SUN):
23.10.2022

TIME SHEET

CONTRACT: 21 MOORFIELDS

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS	
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT		
21 MOORFIELDS - MOOR 02 - (RCL - PAYE)																
J. WRAY	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	HOL	HOL	/	/	/	/	Price work (Mon & Tue) = £ 528.75 Day Work Wed to Fri
K. O'MALLEY	✓	07:30	16:30	07:30	16:00	07:30	17:00	07:30	16:00	07:30	17:00	/	/	/	/	
J. SMITH	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
21 MOORFIELDS - MOOR 02 - (RCL - CIS)																
E. AMANING	✓	14:00	/	07:30	17:00	07:30	17:00	07:30	17:00	11:00	17:00	/	/	/	/	Fri AM Induction at HOP
K. KULINSKAS	✓	07:30	17:00	07:30	17:00	07:30	17:00	/	/	07:30	17:00	/	/	/	/	bow date
V. BALIUVICIUS	✓	07:30	16:30	07:30	16:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	16:00	/	/	Price work (Mon & Tue) = £ 528.75 Day Work Wed to Sat
S. SIMONMOVIC	✓	/	/	/	/	07:30	10:30	13:00	17:00	07:30	17:00	07:30	16:00	/	/	
S. GAJJAR - not advised	✓	/	/	/	/	07:30	10:30	10:30	17:00	07:30	/	/	/	/	/	
H. MANILAL	/	/	/	/	/	07:30	17:00	07:30	17:00	07:30	17:00	07:30	16:00	/	/	Haresgulf Manilal
D. CONYERS	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	AWOL
21 MOORFIELDS - MOOR - 02 - (Assa Abloy / Keenwood)																
I. GIRBU	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
A. CULACOV	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
21 MOORFIELDS - MOOR - 02 - (Stafford Bridge)																
C. ABBEY	/	/	07:45	14:30	08:00	14:00	/	/	/	/	/	/	/	/	/	

DOCUMENT REFERENCE:	SIT-FM-009	VERSION NO:	1.0	CREATION DATE:	07/02/2013	Page 1 of 1
DOCUMENT OWNER:	DAS			LAST REVISION DATE:	N/A	
				NEXT REVIEW DATE:	07/02/2014	

TIME SHEET
CONTRACT: 25 Dambra Street Koxsdeli

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
A.Kulsinkas	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
A.Lidzius	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	16:45 ✓	07:30	16:00 ✓			
B.Ramchande	✓ 07:30	17:00	07:30	17:00	09:30	17:00	07:30	17:00	07:30	17:00	07:30	16:00	07:30	14:00	Pricework: £90 + daywork
D. Rascidal	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	16:00	07:30	14:00	
N.Jigatia	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	16:00	07:30	14:00	
A.Wren	✓ Pricework		Pricework		Pricework		07:30	17:00	07:30	17:00	07:30	13:30			Pricework:
R.Rama	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	16:00	07:30	14:00	
G.Diaconu	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	16:45	07:30	16:00			
M.Bhanji	✓ 07:30	17:00	OFF		07:30	17:00	07:30	17:00	07:30	17:00					
D.Pisavalia	✓				07:30	17:00	07:30	17:00	07:30	17:00					
L.Fartrell (CSS agency, carpenter)	✓ 11:30	17:00	08:00 17:00												
A.Parvan (OSP agency, carpenter)	✓ 07:30	17:00	07:30	17:00	09:30	17:00	OFF		07:30	17:00					
V.Masymiuik (CSS agency, Carpenter)	✓ 07:30	17:00	07:30	17:00	09:30	17:00	07:30	17:00	07:30	17:00					
A.Gabor (OSP agency, carpenter)	✓ 07:30	17:00	07:30	17:00	09:30	17:00	07:30	17:00	07:30	17:00	07:30	16:00	07:30	14:00	
S. Krjukovs (OSP agency, carpenter)	✓ 07:30	17:00	07:30	17:00	09:30	17:00	07:30	17:00	07:30	17:00					



TIME SHEET

CONTRACT:	REPTON GARDENS	REF:	
COMPILED BY:	Slav Simonovic	W/E DATE (SUN):	23/10/2022

[illegible]

7. 10

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-009 DAS	VERSION NO:	1.2	CREATION DATE: LAST REVISION DATE:	07/02/2013 22/11/2018	Page 1 of 1
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DAILY ALLOCATION SHEET

Date 17/10/22

RAPHAEL CONTRACTING LIMITED

CONTRACT

OPERATION

REF

TRADE

HOURS WORKED ON OPERATION

CHECK No.

NAME

Joe West

TOTALS

TYPE OF MACHINE

5msel

9(1)

10

9(1)

3 3 3 4
 3ms - Unload - load Van
 Dec Hoxton
 Lunch
 Dec + con Lepton

3 3 3 4

10

10

TOTAL HOUR

5msel - 25(5) / m00022 - 3 / H0001 - 35 / H0001 - 2
 5msel (4) - 22 / H025 - 9

DAILY ALLOCATION SHEET

RAPHAEL CONTRACTING LIMITED

Date

18/10/22

CONTRACT

OPERATION

REF

TRADE

HOURS WORKED ON OPERATION

TOTAL HOURS

CHECK No.

NAME

Doc JYGH

WF

TOTALS

TYPE OF MACHINE

Model 2

Jms 01

6 (4)

9 1/2

9 (2)

3 1/2 3 1/2 3

3 1/2 3 3

Jms - load Van

H.O. load Van Lw12 frames

Lonet.

Jen Moorfield.

RAPHAEL CONTRACTING LIMITED

DAILY ALLOCATION SHEET

Date 19/10/22

CONTRACT

OPERATION

REF

TRADE

NAME

CHECK No.

HOURS WORKED ON OPERATION

TOTAL HOURS

Joe Dyer

H/O.

Host

Vehicle (H/O)

SM/KO

TOTALS

9(2)

TYPE OF MACHINE

HEAD

HOPE

Vehicle (H/O)

2 1/2

1(2)

SM/KO

DAILY ALLOCATION SHEET

Date

20/10/22

RAPHAEL CONTRACTING LIMITED

CONTRACT

OPERATION

REF

TRADE

NAME

CHECK No.

HOURS WORKED ON OPERATION

TOTAL HOURS

Joe Bryant

2 1/2 2 1/2 1/2 5 1/2

11

TOTALS

TYPE OF MACHINE

5MS61

9(1 1/2)

10 1/2

9(1 1/2)

4025 - 9.

RAPHAEEL CONTRACTING LIMITED		Date 21/10/22	
CONTRACT		DAILY ALLOCATION SHEET	
CHECK No.	NAME	TRADE	OPERATION
Joe Dyson			HOLIDAY
TOTAL HOURS	HOURS WORKED ON OPERATION	9 1/2	9 1/2
TYPE OF MACHINE	TOTALS	9.	

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Auris Kulsinskas w/c : 17/10/2022			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			HOXT01	CANN01			
MONDAY	Hoxton Hotel	Morning Site Walk and jobs allocation. Weekly Paperwork. DABS meeting.	9				
TUESDAY	Hoxton Hotel	Morning Site Walk and jobs allocation. DABS meeting. Works inspection. Finals to front doors Level 2.	9				
WEDNESDAY	Hoxton Hotel	Morning Site Walk and jobs allocation. DABS meeting. Joinery snagging check. Materials order.	9				
THURSDAY	Hoxton Hotel	Morning Site Walk and jobs allocation. DABS meeting Organise ironmongery for installation.	9				
FRIDAY	Hoxton Hotel	Morning Site Walk and jobs allocation. DABS meeting. Finals to front door Level 5 setup.	9				
SATURDAY							
SUNDAY							
TOTAL HOURS			45				

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Kes Kulsinskas w/c : 17-10-22				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
MONDAY	21 Moorsfield	Going through works with carpenters timber door set, selo door sets, snagging they work, sorting out any problems , taking deliveries , Site Paperwork.	9hrs					
TUESDAY	21 Moorsfield	Going through works with carpenters timber door set, selo door sets, snagging they work, sorting out any problems on plus taking deliveries , Site Paperwork.	9hrs					
WEDNESDAY	21 Moorsfield	Going through works with carpenters timber door set, selo door sets, snagging they work, sorting out any problems on plus taking deliveries , Site Paperwork. Dealing with new starters	9hrs					
THURSDAY	21 Moorsfield	Going through works with carpenters timber door set, selo door sets, snagging they work, sorting out any problems on plus taking deliveries , Site Paperwork.	9Hrs					
FRIDAY	21 Moorsfield	Going through works with carpenters timber door set, selo door sets, snagging they work, sorting out any problems on plus taking deliveries , Site Paperwork.	Hrs 9					
SATURDAY								
SUNDAY								
TOTAL HOURS			45					

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Mark Robinson w/e: 23/10/22			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			H/O	MBH	HOXT 01	WOKI 03	REPT 01
MONDAY	Site HH RG	Pricework times, chase lever handles. Progress report			7		2
TUESDAY	Site RG	Check on progress, e-mail JMS about issue fitting Huts, chase instruction for amenity wall, try to sort our fire rating issue to 2 x single reception doors.					9
WEDNESDAY	Office MB HH	Start up meeting Go over Ironmongery schedule to sort out kick plate discrepancies, commercial issues with JRH		4	5		
THURSDAY	Site HH RG MB	Walk site & valuation with JRH, Filing Handovers, leaving site letter Aconex Invite, arrange Profab Meeting		2	4		3
FRIDAY	Office/site HH H/O RG	Update Draft O&M, collect ironmongery & deliver RCL & JMS Monthly actions Addendum to jms for new over panel, BREEAM form for MCL			5		3
SATURDAY	Site HH	On the tools			8		
SUNDAY	Site HH	On the tools			6		
TOTAL HOURS				6	36		17

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Slav w/c: 10/10/2022		
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS			
			Repton	21M		
MONDAY	REPTON GARDENS	Site supervision, Paperwork, Reception split battens, Plant and material collection	4 2.5 2.5			
TUESDAY	REPTON GARDENS	Site supervision, Handover, Housekeeping. Fix Lounge huts, Cut sockets to tv wall and Lounge sittings; protection	5 2 2			
WEDNESDAY	REPTON GARDENS 21M	Make jig, Install DT332, protect Site Induction	6	3		
THURSDAY	REPTON GARDENS 21M	Paperwork, Handovers, Housekeeping. Install Door sets	5	4		
FRIDAY	21M	Install Ironmongery		9		
SATURDAY	21M	Supervision and Install Ironmongery		8		
SUNDAY						

RGCL RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Jason Wray w/c : 17/10/2022							
DAY		SITE/LOCATION		TASK		COST HEADINGS / HOURS					
MONDAY						MOOR 02		84 Moorgate		74 Moorgate	
				Train station shut (2 ½ hours to get to work)		1.0					
		Travel		Daily Briefing & Toolbox Talk		0.5					
		Office		Time sheets and paperwork etc inc agencies.		4.0					
		Office		Delivery co-ordination meeting		0.5					
		Office		Photo evidence for Handovers on FieldView		0.5					
		Office		Sorting out paperwork for New Carpenters & booking inductions (no show)		1.5					
		Office		E-mails, Phone calls & Allocation sheets		1.0					
TUESDAY						2.0					
		Office		Sorting keys and handovers with SRM		2.0					
		Office		Delivery co-ordination meeting		0.5					
		Office		Photo evidence for Handovers on FieldView		2.0					
		Office		E-mails, Phone calls & Allocation sheets		2.5					
		Office		Sorting out paperwork for New Carpenters & booking inductions		2.0					
WEDNESDAY						0.5					
		Office		Going through Tasks / Snags on FieldView & closing out		1.0					
		Office		Photo evidence and Handovers on FieldView		6.0					
		Office		Updating Valuation, no 18 (Door sets)		1.5					
		Office		Reading / Sending e-mails & Phone calls		0.5					
THURSDAY						0.5					
		Office		Toolbox Talk		0.5					
		Office & Longbow House (SRM)		Sorting keys and handovers with SRM		0.5					
		Office		Delivery co-ordination meeting		0.5					
		Office		Photo evidence and Handovers on FieldView		2.0					
		Office		Booking Deliveries		1.0					
		Longbow House (SRM)		Collaborative Planning Meeting		3.0					
		Office		E-mails, Phone calls & Allocation sheets		1.5					
FRIDAY				HOLS		HOLS					
SATURDAY											
SUNDAY											
TOTAL HOURS											