



TIME SHEET

CONTRACT:	WOKING	REF:	
COMPILED BY:	Slav Simonovic	W/E DATE (SUN):	29/01/2023

[illegible]

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-009 DAS	VERSION NO: 1.2	CREATION DATE: LAST REVISION DATE: 07/02/2013 22/11/2018	Page 1 of 1
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Client Account Name & Address:	Work or Site Address:
Raphael Contracting Limited	21 Moorfields
	EC2M 6TX
Accounts Number:	Reporting To: JASON WRAY

Apex Resources Limited
Apex House, 1 Bridle Path
Watford, Hertfordshire, WD17 1UE
Tel. 01923 200 111, Fax. 01923 200 112

apex
RESOURCES



Details for Week Ending (Date):		29.01.2023
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TimeSheets to be received by Tuesday 11:00AM. - F: 01923 200 112, Email: please use the button below.																							
Trade	Name of Temp Worker	MON		TUE		WED		THU		FRI		SAT		SUN		Total Hours Worked Less Breaks	Basic Rate Hours	Overtime Rate Hour	Average				
		On Site Hours	Less Breaks	On Site Hours	Less Breaks	On Site Hours	Less Breaks	On Site Hours	Less Breaks	On Site Hours	Less Breaks	On Site Hours	Less Breaks	On Site Hours	Less Breaks				1	2	3	4	5
Carpenter	Eduard Chirilov	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	0.00	0.00	0.00	0.00	42.5	42.5	0					
Carpenter	Pavel Dobic	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	9.50	1.00	0.00	0.00	0.00	0.00	42.5	42.5	0					

We confirm that the work has been carried out is to our satisfaction. We certify that the total hours above are correct and will accept your account for the hours worked shown at the agreed rates. We understand, agree and accept all terms/conditions of business set out by Apex Resources Ltd. I confirm the works were completed without any supervision, direction or control as to the manner in which the works were completed. Receipt of this document via email from the Sender's company or individual it was intended for will be treated as authorisation to invoice as per our Terms & Conditions.

Signature: <u>Jason Wray</u>	Name (in capitals): Jason Wray
Position: Project Manager	Date: 31/01/2023

Consultant:
Branch Number & Notes:

REF: MOOR 02

COMPILED BY:
J. WRAY

W/E DATE (SUN):
29.01.2023

TIME SHEET

CONTRACT: 21 MOORFIELDS

NAME		MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
		IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT			
21 MOORFIELDS - MOOR 02 - (RCL - PAYE)																
J. WRAY	✓	07:30	09:30	07:30	17:00	07:30	09:30	07:30	17:00	07:30	17:00	/	/	/	/	
J. SMITH	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
21 MOORFIELDS - MOOR 02 - (RCL - CIS)																
K. KULSINSKAS	✓	07:30	17:00	07:30	12:00	07:30	17:00	/	/	/	/	/	/	/	/	Tue afternoon @ Kensington Thur & Fri on 1 st Aid Course ✓
V. BALIUVICIUS	✓	/	/	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	Mon @ Knightsbridge ✓
A. KULSINSKAS	✓	07:30	17:00	/	/	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	Tue @ Hoxton Hotel
D. BARR	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
B. RAMCHANDE	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
H. MANILAL	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
84 MOORGATE - ESTIMATING - (RCL - PAYE)																
J. WRAY	✓	09:30	15:00	/	/	09:30	15:00	/	/	/	/	/	/	/	/	
QUEEN ELIZABETH HOSPITAL - ESTIMATING - (RCL - PAYE)																
J. WRAY	✓	/	/	/	/	15:00	17:00	/	/	/	/	/	/	/	/	
10 SPRING GARDENS - ESTIMATING - (RCL - PAYE)																
J. WRAY	✓	15:00	17:00	/	/	/	/	/	/	/	/	/	/	/	/	

DOCUMENT REFERENCE:	SIT-FM-009	VERSION NO:	1.0	CREATION DATE:	07/02/2013	Page 1 of 1
DOCUMENT OWNER:	DAS			LAST REVISION DATE:	N/A	
				NEXT REVIEW DATE:	07/02/2014	

COMPILED BY: A. Kulsinkas
W/E DATE (SUN): 29/01/23

TIME SHEET

CONTRACT: Hoxton Hotel

[illegible]

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TIME SHEET

CONTRACT:

Hoxton Hotel

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[illegible]

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RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 23/1/23

CONTRACT

OPERATION

HOLIDAY

REF

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

TOTALS

TYPE OF MACHINE

Hols - 9. / Jmspl - 13½ (1) / KNICpl (ww) - 3½

KNICpl - 4½ / HEADpl - 5½ (1) / KNICpl (pf)

Ref Tpl - 5.

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 24/1/23

CONTRACT

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

Joe Dyer

2½ 1 3½ ½ 2 1 10½

TOTALS

10
9(1)

TYPE OF MACHINE

5mspi

9(1)

OPERATION

hrs - Del - coll Gas Bottles
hrs Lead Van
Del Alma.
Lunch
Del H.O.
Del Skirting To Working

REF

2½ 1 3½ ½ 2 1 10½

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 25/1/23

CONTRACT

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

JOE DYETT

REF 1 1/2 2 2 1/2 1/2 2 2 10 1/2

1 1/2 2 2 1/2 1/2 2 2 10 1/2

KNIGHTS
(3)

KNIGHTS

KNIGHTS

H/O

TOTALS

9(1)

TYPE OF MACHINE

KNIGHTS (WW)

3 1/2

KNIGHTS

4 1/2

HEADP

1(1)

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 26/1/23

CONTRACT

OPERATION

DEC MOB.

CELL TOOLS RETURN

DEC H.O.

LUNCH

DEC MOB

REF

2

3

2

1/2

2

9 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

JOE DYER

2

3

2

1/2

2

9 1/2

KNICOLI (PF)

REPT 1

KNICOLI (PF)

TOTALS

9

TYPE OF MACHINE

KNICOLI (PF)

4

REPT 1

5

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 27/1/23

CONTRACT

OPERATION

coll H.O.
dec Harrow Tools
lunch.
dec + coll Ins.

REF

2 1/2 2 1/2 4 1/2

9 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

Joe Jett

2 1/2 2 1/2 4 1/2

9 1/2

2

4 1/2

5msl

TOTALS

9

TYPE OF MACHINE

HEADL.

4 1/2

JMSL

4 1/2

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Auris Kulsinskas w/c : 23/01/2023			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			HOXT01	CANN01	Moorfields		
MONDAY	21 Moorfields	Carpentry works, install ironmongery			9		
TUESDAY	Hoxton Hotel	Install door stickers with door ID and spec.	9				
WEDNESDAY	21 Moorfields	Carpentry works, install ironmongery			9		
THURSDAY	21 Moorfields	Carpentry works, install ironmongery			9		
FRIDAY	21 Moorfields	Carpentry works, install ironmongery			9		
SATURDAY							
SUNDAY							
TOTAL HOURS			9		36		

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Kes Kulsinskas w/c : 23-01-23				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
MONDAY	21 Moorsfield	Going though works with carpenters. Sorting out mastic man site induction and site paperwork and going through works on site. Paper work, Ordering fixings for MLGH job	9hrs					
TUESDAY	21 Moorsfield High St Kensington	Going though works with carpenters and mastic man, Paperwork , Handing over SB door wires to Grattes Goin to High St Kensington job with P.H to do survey for JMS	4.5hrs 4.5hrs					
WEDNESDAY	21 Moorsfield	First Aid course	9hrs					
THURSDAY	21 Moorsfield	First Aid course	9Hrs					
FRIDAY	21 Moorsfield	First Aid course	9 Hrs					
SATURDAY								
SUNDAY								
TOTAL HOURS			45					

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET			Name: Mark Robinson w/e: 29/01/23				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS							
			H/O	MBH	HOXT 01	RG	NPY	CS		
MONDAY	Office MBH HH	Continue with door schedule, e-mail to Shadbolt, e-mail to Selo, issue RFI about doors Drop off fire door tags to site		6.5	2.5					
TUESDAY	Site MBH	Pre-start meeting, meeting minutes.		9						
WEDNESDAY	Office MBH H/O	RFI's, go over Allgood ironmongery schedule with ST, e-mail ISG regarding PVD cleaning, door schedule Collect materials & drop off at Hersham Football	2.5	6.5						
THURSDAY	Office/site MBH Office NPY	Door schedule, go to site to collect Rox veneer sample Go over Status C RAMS, fill in Pre Start minutes prior to meeting		5.5				3.5		
FRIDAY	Office MBH Site HH	Update Pre start meeting minute with handrail details, door schedule Site measure for new cold store door set		6	3					
SATURDAY										
SUNDAY										
TOTAL HOURS			2.5	33.5	5.5			3.5		

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 23/01/2023				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
			Moorfields	HEAD01				
MONDAY	Moorfields	1/ Go to 9 o clock meeting 2/ Go to 9-45 meeting 3/ Sort labour on site, RCL & Mastic man (Assa Abloy door sets) 4/ Transport architraves and skirting up to levels 8&9 to complete stair lobby areas 5/ Handover SB lock wire connectors to Grattes	10					
TUESDAY	Moorfields	1/Go to 9 o clock meeting 2/ Go to 9-45 meeting 3/ Go thro daywork sheet items with Jason 4/ Go through Field view snagging items with Jason, closing out items 5/ check RCL installed doors to make sure installed ironmongery is correct	10					
WEDNESDAY	Moorfields site	1/Go to 9 o clock meeting DABS 2/ Go to 9-45 meeting ground floors DABS 3/ sorting labour out on site 4/ update RCL outstanding works list and issue to Paul 5/ Attend a 2 o clock walk around De-snagging meeting held in core 1 levels 6,7,8 & 9 6/ Discuss Level 1 core 2 doorframe stainless steel stops and over panel with KONE, they are to return quote for the supply on Thursday 26/01/23	10					
THURSDAY	Moorfields site	1/Go to 9 o clock meeting DABS 2/ Go to 9-45 meeting ground floors DABS 3/ H&S walk around site with Rachael and Paul 11-30 until 13-30 4/ sorting labour out on site	10					
FRIDAY	Moorfields Site	1/Go to 9 o clock meeting DABS 2/ Go to 9-45 meeting ground floors DABS 3/ Remove materials from Level 3 Ready for SRM to hand over floor plate to ISG 4/ sorting labour out on site, check snagging works on levels 8,9&10	10					
SATURDAY								
SUNDAY								
TOTAL HOURS			50					

Raphael Contracting Ltd Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET		Name: Slav w/c: 23/01/2023					
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS							
			Working							
MONDAY	Working	Fit out to Room 1206 Snagging	9							
TUESDAY	Working	Fit out to Room 1206 Snagging	9							
WEDNESDAY	Working	Fit out to Room 1206 Snagging	9							
THURSDAY	Working	Fit out to Room 1206 Snagging	9							
FRIDAY	Working	Fit out to Room 1206 Snagging	9							
SATURDAY										
SUNDAY										
TOTAL HOURS										

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com Tel: 020 8391		SITE MANAGER ALLOCATION SHEET		Name: Jason Wray w/c : 23/01/2023				
DAY		SITE/LOCATION	TASK	COST HEADINGS / HOURS				
MONDAY		Head Office Head Office Head Office Head Office	E-mails, Phone calls & Allocation sheets Update schedules for valuation Updating the Door Comparison Schedule (Addendum 01) - SELO Updating the pricing schedule	MOOR 02 1.0 1.0 5.0	84 Moorgate Osborne 5.0	10 Spring Gardens ISG 2.0	QE Hospital McLaren	
TUESDAY		Office Office Office Office Office Office Office	Daily Briefing & Toolbox Talk Time sheets and paperwork etc inc agencies. Fire Alarm & Office evacuation Safety paperwork for SRM Day Work Sheets Going through snags on Field View and closing out E-mails, Phone calls & Allocation sheets	0.5 2.0 1.0 0.5 2.0 2.0 1.0				
WEDNESDAY		Head Office Head Office Head Office	E-mails, Phone calls & Allocation sheets Updating the Door Comparison Schedule (Addendum 01) – FIELDS Labour for Roofs and Tender Check List & Project Managers Report	2.0	5.0		2.0	
THURSDAY		Office Office Office	Toolbox Talk Sorting keys & Photo evidence and Handovers for FieldView & updating schedules. E-mails, Phone calls & Allocation sheets	0.5 6.0 2.5				
FRIDAY		Office Office Office	Sorting keys & Photo evidence and Handovers for FieldView & updating schedules. E-mails, Phone calls & Allocation sheets etc	7.0 2.0				
SATURDAY								
SUNDAY								
TOTAL HOURS								