

REF: MOOR 02

 COMPILED BY:
 J. WRAY
 W/E DATE (SUN):
 19.02.2023

TIME SHEET

CONTRACT: 21 MOORFIELDS

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
21 MOORFIELDS - MOOR 02 - (RCL - PAYE)															
J. WRAY	✓	HOLS	07:30	11:30	10:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
J. SMITH	✓	07:30	17:00	MLGH	07:30	17:00	07:30	17:00	MLGH	MLGH	/	/	/	/	@ MLGH Tue & Fri
21 MOORFIELDS - MOOR 02 - (RCL - CIS)															
K. KULINSKAS	✓	07:30	17:00	HOP	07:30	13:00	SICK	SICK	07:30	17:00	/	/	/	/	Tue @ Wed PM @ 57 Campden Hill ✓ Next week @ 57 Campden Hill
V. BALIUVICIUS	✓	07:30	17:00	HOP	07:30	17:00	07:30	09:30	07:30	17:00	/	/	/	/	@ HOP on Tue & Wed PM Next week @ 57 Campden Hill
A. KULINSKAS	✓	07:30	17:00	07:30	17:00	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
D. BARR	✓	07:30	17:00	07:30	17:00	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
B. RAMCHANDE		07:30	17:00	07:30	17:00	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
H. MANILAL	✓	/	/	07:30	17:00	17:00	07:30	17:00	07:30	11:30	/	/	/	/	Finished Up
S. SIMONOVIC	✓	/	/	07:30	17:00	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
10 SPRING GARDENS - ESTIMATING - (RCL - PAYE)															
J. WRAY	✓	HOLS	11:30	13:30	/	/	/	/	/	/	/	/	/	/	
London School of Economics / Osborne - ESTIMATING - (RCL - PAYE)															
J. WRAY	✓	HOLS	13:30	17:00	/	/	/	/	/	/	/	/	/	/	

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Queen Elizabeth Hospital / McLaren - ESTIMATING - (RCL - PAYE)																
J. WRAY	✓	HOLS	HOLS	/	/	07:30	10:30	/	/	/	/	/	/	/	/	/
21 MOORFIELDS - MOOR 02 - (APEX Resources) - AGENCY																
E. CHIRLOV		07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	Agency carpenter
P. DOBIC		HOL	HOL	HOL	HOL	HOL	HOL	HOL	HOL	HOL	HOL	/	/	/	/	Agency carpenter
21 MOORFIELDS - MOOR - 02 - (Stafford Bridge)																
B. STRINGER		/	/	09:00	13:00	09:00	11:30	/	/	/	/	/	/	/	/	/
ALL AGENCY WORKERS PAID FLAT RATE ON OVERTIME																

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 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com										DAYWORK SHEET										NO: 005		DATE: W/E 19/02/23	
CLIENT: ISG										CONTRACT: MLGH										INSTRUCTION NO: 001384			
DESCRIPTION OF WORK: Supply labour & plant to carry out ventilation reworks to bedroom wardrobes as instructed by ISG management. Inclusive of all hotel restrictions/ access- Allocation of rooms / daily signing in & access cards issued with security / Issuing of Permits by Hotel maintenance manager / no noisy works before 9am / protection of works areas / clean & clear.																							
CM- Ordering materials/ deliveries/ work sheets/labour coordination etc																							
LABOUR										MATERIALS & PLANT										TOTALS			
NAME:TRADE	M	T	W	TH	F	S	S	TOTAL HOURS	RATE	£	p	DESCRIPTION	QTY	PERIOD OF HIRE	RATE	£	p	£	p				
K O'Malley (F/Carp)	9		9	9				27				PLANT- Router, Hoover, transformer,											
A Lidzius (Carp)	9	9	9	9	9			45				Multi Tool, Jigsaw, 2 No leads, Toolbox											
J Smith (Carp)	9				9			18				9no Router Bits											
P Haugh (CM)								4															
PERCENTAGE ADDITIONS										PERCENTAGE ADDITIONS													
TOTAL C/F										LABOUR B/F													
Date										20 th February 2023										GRAND TOTAL			



TIME SHEET

CONTRACT:	NEW PALACE YARD	REF:
COMPILED BY:	M. ROBINSON	W/E DATE (SUN): 19/02/23

[illegible]



TIME SHEET

CONTRACT:	Repton Gardens	REF:	
COMPILED BY:	Slav Simonovic	W/E DATE (SUN):	19/02/2023

[illegible]

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-009 DAS	VERSION NO: 1.2	CREATION DATE: LAST REVISION DATE: 07/02/2013 22/11/2018	Page 1 of 1
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Position: Project Manager

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date

13/2/23

CONTRACT

OPERATION

REF

TRADE

CHECK
No.

NAME

HOURS WORKED ON OPERATION

TOTAL
HOURS

Joe Jyett

3 1/2

1 1/2

1 1/2

2

2

2

2

2

2

9 1/2

TOTALS

TYPE OF MACHINE

NEWPEL

HEAD

3 1/2

5 1/2

NEWPEL - 217 (33) / HEAD - 217 / JMS - 137

Campel - 17 (2)

5 1/2

DAILY ALLOCATION SHEET

Date

14/2/23

RAPHAEL CONTRACTING
LIMITED

CONTRACT

OPERATION

REF

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

CHECK
No.

NAME

Joe Bryant

4 4 4 1/2 3

11 1/2

TOTALS

9 (2)

TYPE OF MACHINE

Newport

9 (2)

[illegible]

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date

17/2/23

CONTRACT

OPERATION

REF

TRADE

CHECK
No.

NAME

HOURS WORKED ON OPERATION

TOTAL
HOURS

Joe Dyer

9 1/2

TOTALS

TYPE OF MACHINE

Smspl

9

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Auris Kulsinskas w/c : 13/02/2023		
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS			
			HOXT01	CANN01	Moorfields	
MONDAY	21 Moorfields	Carpentry works, install ironmongery, sliding door			9	
TUESDAY	21 Moorfields	Carpentry works, install ironmongery, sliding door			9	
WEDNESDAY	21 Moorfields	Carpentry works, install ironmongery, ironmongery stock check			9	
THURSDAY	21 Moorfields	Carpentry works, install ironmongery, snagging			9	
FRIDAY	21 Moorfields	Carpentry works, install ironmongery, snagging			9	
SATURDAY						
SUNDAY						
TOTAL HOURS					45	

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Kes Kulsinskas w/c : 13-02-23				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
MONDAY	21 Moorsfield	Going through works with carpenters . Checking they work and sorting out for next job . Site Paperwork. Meetings ordering materials.	9hrs					
TUESDAY	21 Moorsfield	Going through works with carpenters . Checking they work and sorting out for next job . Site Paperwork.Meetings ordering materials.	9hrs					
WEDNESDAY	21 Moorsfield	Going through works with carpenters . Checking they work and sorting out for next job . Site Paperwork.Meetings ordering materials.	9hrs					
THURSDAY		Off sick						
FRIDAY	21 Moorsfield	Going through works with carpenters . Checking they work and sorting out for next job . Site Paperwork.Meetings ordering materials.	9 Hrs					
SATURDAY								
SUNDAY								
TOTAL HOURS			36					

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com	SITE MANAGER ALLOCATION SHEET	Name: Mark Robinson w/e: 19/02/23						
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
			H/O	MBH	HOXT 01	RG	NPY	W03
MONDAY	Office NPY MBH	Load up JMS van with plant & tools Profab tech sub, ironmongery sample request. TIDP update		7			2	
TUESDAY	Site NPY	Take hut apart					9	
WEDNESDAY	Holiday		9					
THURSDAY	Office MBH Site NPY	Update & issue pre start minutes, order door & frame samples Load up hut on to hire lorry		3			6	
FRIDAY	Site/office MBH NPY	Design meeting on site, speak with Reliance and arrange alternative samples, repair Profab small sample door to offer to ISG. Download photos		8			1	
SATURDAY								
SUNDAY								
TOTAL HOURS			9	18			18	

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 13/02/2023				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
			Moorfields	HEAD01				
MONDAY	Moorfields	1/ Go to 9 o clock meeting 2/ Go to 9-45 meeting 3/ Download Viewpoint field view onto my phone for M21 Snagging 4/ Manage RCL labour on site	10					
TUESDAY	Moorfields	1/ Go to 9 o clock meeting 2/ Go to 9-45 meeting 3/ Go to 12 O Clock logistics meeting 4/ Manage RCL labour on site 5/ Sorting approval for Stafford bridge cover plate with SRM & Architect 6/ Rehanging levels 6&7 sliding doors, after painting 7/ Sorting out P&R access panel cylinders	10					
WEDNESDAY	Moorfields site	1/ Go to 9 o clock meeting 2/ Go to 9-45 meeting 3/ sort out remaining door sets for west building cores 7&8 4/ Fill in power request forms to SB actuators 5/ Manage SB & RCL labour on site	10					
THURSDAY	Moorfields site	1/ Go to 9 o clock meeting 2/ Go to 9-45 meeting 3/ Go to 12 o clock meeting 4/ Manage RCL labour on site	10					
FRIDAY	Moorfields Site	1/ Go to 9 o clock meeting 2/ Go to 9-45 meeting 3/ Manage RCL labour on site 4/ sorting handovers & cylinders	10					
SATURDAY								
SUNDAY								
			50					

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET		Name: Slav w/c: 13/02/2023			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
			Repton	21 M				
MONDAY	Repton Gardens	Install Sitting Huts Install Salto lock	7 2					
TUESDAY	21M	Install Access Cylinders		9				
WEDNESDAY	21M	Snagging		9				
THURSDAY	21M	Snagging Site work		9				
FRIDAY	21M	Site work		9				
SATURDAY								
SUNDAY								
TOTAL HOURS			9	36				

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Jason Wray w/c : 13/02/2023		
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS			
			MOOR 02	10 Spring Gardens/ISG	LSE/Osborne	QEH/McLaren
MONDAY	HOLS	HOLS				
TUESDAY	Head Office Head Office Head Office Head Office Head Office	E-mails, Phone calls & Allocation sheets Going through issues with cylinders Work on valuation document Checking Fire Rating of Door Sets Completing Quote & Letter	2.0 1.0 1.0	2.0	3.0	
WEDNESDAY	Head Office Head Office Head Office Head Office	Pricing addition works. Issue Day work sheet for D.S Valuation E-mails, Phone calls & Allocation sheets	0.5 4.0 1.5			3
THURSDAY	Office Office Office Office Office Office Office	Toolbox Talk Doing Power Request forms & issuing Going through Frame extensions for valuation Purchase Orders & Delivery tickets for H/O Photo evidence and Handovers for FieldView & updating schedules. Going through Snags & signing off on Field View E-mails, Phone calls & Allocation sheets etc	0.5 2.5 1.0 1.0 1.0 1.0 2.0			
FRIDAY	Office Office Office Office Office Office	Toolbox Talk Going through Snags & signing off on Field View Photo evidence and Handovers on FieldView & updating schedules. Going through Frame extensions for valuation Going through issues with missing cylinders E-mails, Phone calls & Allocation sheets etc	0.5 2.5 2.0 1.0 1.0 2.0			
SATURDAY						
SUNDAY						
TOTAL HOURS						