

RG RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Auris Kulsinskas w/c : 25/04/2022		
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS			
			CANN01			
MONDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Weekly RCL Paperwork. Weekly Safety Paperwork for BAM. Kebony bulkhead cables locations before close. BAM and Electricians to assist.	9			
TUESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. DDA shower grab rails and back rest set out. Panic bar to EXDB-01. Paintwork check to cubicle infills.	9			
WEDNESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. EOT changing Rooms under sinks units. Check WC Ironmongery. Keys tagging.	9			
THURSDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Soap system to EOT Changing Rooms. Bins to DDA toilets. Clear storage in basement.	9			
FRIDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Snag showers. Reception desk drawer cabinet dismantle and set back. Adjust drawers. Check elect. desk functions.	9			
SATURDAY						
SUNDAY						
TOTAL HOURS						

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET			Name: Kes Kulsinskas w/c : 25-04-22		
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
MONDAY	RCL Office	Checking for faulty power tools in RCL back of house storage. Going through extra works we done in Woking with J.H	9hrs					
TUESDAY	Woking Car park & Hotel	D/W Working for SRM Fitting treshholds to Assa abloy doors in car park all floors	9hrs					
WEDNESDAY	Woking Car park & Hotel	D/W Working for SRM Fitting treshholds to Assa abloy doors in car park all floors	9hrs					
THURSDAY	Hoxton Hotel	Temporary Supervising until S.Simonovic comes back from Holiday	49Hrs					
FRIDAY	Hoxton Hotel	Temporary Supervising until S.Simonovic comes back from Holiday	9Hrs					
SATURDAY								
SUNDAY								
TOTAL HOURS								

RAPHAE CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Mark Robinson w/e: 01/05/22			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI 02	CANN 01	HOXT 01	HEAD 01	W03
MONDAY	Office - HH	Load up van and delivery to site, review Amwell drawings and send back to change, sanitary items enquiry to Fayers			9		
TUESDAY	Office & site – HH Site - CS	Collect site box & door frames & deliver to site, upload Tech Subs Revise O&M, Order coat hooks, order Radii cylinders		4	5		
WEDNESDAY	Site - CS	RCL progress report, source alternative shower door seals, survey concrete troughs with Mass for drainers, sample one did not fit.		9			
THURSDAY	Site - HH	Site induction, supervision, unload JMS delivery, meeting with MCL			9		
FRIDAY	Site – CS - HH - VSW	On site doing bits for PC Contact Boi-site to be induction administrator Chase up Salto to change locks		4	4		1
SATURDAY							
SUNDAY							
TOTAL HOURS							

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 25/04/2022			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				Lords
			WOKI03	HEAD01	REPT 01	WokL02 PC works	
MONDAY	Head Office	1/ Do times 2/ print off RAMS and A-safe Kerb drawings for Kes and run through with him ready for delivery on Friday 3/Working on tenders with Simon		10			
TUESDAY	Repton Site Home	1/ visit Repton Gardens and site measure ground and first floor reception areas, issue all sizes to JMS 2/ Adjust Asafe RAMS and reissue to SRM woking 3/ enter profab and Selo figures onto Belgrave Pricing schedule 4/ Teams meeting with McLaren and JMS re Repton Joinery	2	5	3		
WEDNESDAY	Head Office	1/ price woking post contract works with James 2/ add Fields prices to Belgrave pricing schedule 3/ print off Royal Free Maggie's drawings and set up a tender file		10			
THURSDAY	Marylebone house	1/ meeting at Marylebone house & do meeting minutes 2/ send out tender enquires for Royal free hospital Maggie's		10			
FRIDAY	Head office	1/ Belgrave tender with ST 2/ enter Shadbolt's prices onto Belgrave pricing schedule 3/ adjust meeting minutes for Marylebone house 4/ Do monthly reports for my jobs 5/ sort grilles information out for Woking		10			
SATURDAY							
SUNDAY							
TOTAL HOURS							

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET		Name: Slav Simonovic w/c : 25/04/22							
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS									
			HOXT01									
MONDAY	HOXTON HOTEL	Site supervision, Arrangements, Unload Delivery, Housekeeping.	9h.									
TUESDAY	HOXTON HOTEL	Site supervision, Paperwork, Unload deliveries, Plant check/Update and return.	9h.									
WEDNESDAY	HOXTON HOTEL	Site supervision, Paperwork, Unload deliveries. Distribute doors	9h.									
THURSDAY	N/A											
FRIDAY	N/A											
SATURDAY												
SUNDAY												
TOTAL HOURS												

R G RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: J WRAY w/c : 25/04/2022							
DAY		SITE/LOCATION		TASK		COST HEADINGS / HOURS					
MOOR 02											
MONDAY	Office Office Site – L1 & L00M Site – L3 – L5 & Office Site – L3 to L6 Site – L00 Site – L1 Office & L00 Site – L00 & L00M Office	Time sheets and paperwork etc Safety Paperwork for SRM DAB's meetings Going through paperwork & works with C. Sanders Going through Available Selo Riser Door Sets with Alex of SRM Supervising Assa Abloy fitters Delivery co-ordination meeting Photo evidence & Handovers on FieldView Supervising Carps protecting Assa Abloy Door Sets Reading e-mails, Phone calls & Allocation sheets				1.0 1.0 1.0 0.5 1.0 1.0 1.0 0.5 1.0 1.0 1.0					
TUESDAY	Office Site – L1 & L00M Site – L00 Site – L00 Site – L1 Site – L4 Site – L00 to L3 Office & L00 Office	Booking Inductions DAB's meetings Supervising operatives protecting Assa door sets Supervising Assa Abloy fitters Delivery co-ordination meeting Supervising operatives fitting Selo Riser Door Sets cores 1 & 2 Walking round site with P.H, S.T & J.B of RCL Photo evidence & Handovers on FieldView Reading e-mails, Phone calls & Allocation sheets				0.5 1.0 1.0 1.0 0.5 1.0 1.0 1.5 1.5					
WEDNESDAY	Office & L00 & L4 Site – L00M & L4 Office Site – L1 Site – L00 Site L5 Site – L00 Site – L4 Office	Photo evidence & Handovers on FieldView DAB's meetings Going through Assa Abloy works with their new Manager (Jon Mariani) Delivery co-ordination meeting Supervising operatives protecting Assa door sets Meeting for mag locks & sensors to Timber Door Frames with SRM/Grattes Supervising Assa Abloy fitters Supervising operatives fitting Selo Riser Door Sets cores 1 & 2 Reading e-mails, Phone calls & Allocation sheets				2.0 1.0 1.0 1.0 0.5 0.5 1.0 1.0 1.0					
THURSDAY	Office & L00 Site – L00M & L4 Site – L00 Site – L4 Office Site – L1 Site – L4 Site – L00 Office	Photo evidence & Handovers on FieldView DAB's meetings Supervising operatives protecting Assa door sets Supervising operatives fitting Selo Riser Door Sets core 2 Going through works with P.H & J.B Going through S/O issues with SRM & Dryliners Delivery co-ordination meeting Supervising Assa Abloy fitters Reading e-mails, Phone calls & Allocation sheets				1.0 1.0 1.0 1.0 0.5 0.5 1.0 1.0 2.0					
FRIDAY	Office & L00 Site – L1 & L00M Site – L4 Site & Office Site – L00 Office	Photo evidence & Handovers on FieldView DAB's meetings Supervising operatives fitting Selo Riser Door Sets core 2 Going through issues with fixings to Selo Riser Door Frames Delivery co-ordination meeting Reading e-mails, Phone calls & Allocation sheets				2.0 1.0 1.5 1.5 1.0 2.0					

REF: **WOKI 02 &
WOKI 03**

TIME SHEET

COMPILED BY:
K. Kulsinskas

W/E DATE (SUN):
01.05.2022

CONTRACT: **VSW - Hilton Hotel (02) & Public WC's & Red carpark (03)**

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
Red Carpark & Public Toilets - Working - WOKI 03 - (RCL - CIS)															
K. KULSTINSKAS	07:30	17:00	07:30	17:00	07:30	17:00	Hoxton	Hoxton	Hoxton	Hoxton	/	/	/	/	Tue, Wed, Thursd, Working for SRM Daywork Fitting thresholds To Assa abloy doors
M. Bytautas	/	/	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	/	/	

COMPILED BY: A. Kulsinkas
W/E DATE (SUN): 01/05/22

TIME SHEET

CONTRACT: 25 Cannon Street

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DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-009 DAS	VERSION NO: 1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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REF: MOOR 02

COMPILED BY:
J. WRAY

W/E DATE (SUN):
01.05.2022

TIME SHEET

CONTRACT: 21 MOORFIELDS

NAME		MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
		IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
21 MOORFIELDS - MOOR 02 - (RCL - PAYE)																
	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
21 MOORFIELDS - MOOR 02 - (RCL - CIS)																
	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
21 MOORFIELDS - MOOR 02 - (ASSA ABLOY / KEENWOOD JOINERY)																
		07:30	16:30	07:30	16:00	07:30	16:30	07:30	13:00	/	/	/	/	/	/	
		07:30	16:30	07:30	16:00	07:30	16:30	07:30	13:00	/	/	/	/	/	/	

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TIME SHEET

CONTRACT:	HOXTON HOTEL	REF:	
COMPILED BY:	S. Simonovic/K.Kulsinskas	W/E DATE (SUN):	01/05/22

[illegible]