

REF: MOOR 02

TIME SHEET

COMPILED BY:
D Sanders

W/E DATE (SUN):
30.07.2023

CONTRACT: 21 MOORFIELDS

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
21 MOORFIELDS - MOOR 02 - (RCL - PAYE)															
J. SMITH	/	/	/	/	/	/	/	/	/	/	/	/	/	/	Eye operation
21 MOORFIELDS - MOOR 02 - (RCL - CIS)															
S SIMONOVIC	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
I SAHOTA	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
K KULSINSKAS	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
V BALIUVICIUS	✓	/	/	/	/	/	/	/	/	/	/	/	/	/	ON HOLIDAY
F. Amerning	✓	H/O.													
		0730 1700													
21 MOORFIELDS - MOOR 02 - (Stafford Bridge / 247 National)															
C. HART	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

REF: J. Wray Times

COMPILED BY:
J. WRAY
W/E DATE (SUN):
30.07.2023

TIME SHEET

CONTRACT: Jason Wray Times

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
21 MOORFIELDS (SRM) - MOOR 02 - (RCL - PAYE)															
J. WRAY	07:30	10:00	07:30	09:00	07:30	09:30	07:30	09:30	07:30	10:30	/	/	/	/	½ day holiday Monday Afternoon
84 MOORGATE (OSB) - ESTIMATING - (RCL - PAYE)															
J. WRAY	/	/	09:00	09:30	/	/	/	/	/	/	/	/	/	/	
NATIONAL GALLERY (SRM) - ESTIMATING - (RCL - PAYE)															
J. WRAY	/	/	09:30	10:00	09:30	10:00	11:00	17:00	10:30	17:00	/	/	/	/	
ST GEORGES (McClaren) - ESTIMATING - (RCL - PAYE)															
J. WRAY	/	/	/	/	15:00	17:00	09:30	11:00	/	/	/	/	/	/	
23 FINSBURY CIRCUS (OSB) - ESTIMATING - (RCL - PAYE)															
J. WRAY	10:30	12:30	10:00	16:00	10:00	14:30	/	/	/	/	/	/	/	/	½ day holiday Monday Afternoon
20 CARLTON HOUSE (BSB) - ESTIMATING - (RCL - PAYE)															
J. WRAY	10:00	10:30	16:00	17:00	/	/	/	/	/	/	/	/	/	/	½ day holiday Monday Afternoon
HEAD OFFICE (General & Meetings) - ESTIMATING - (RCL - PAYE)															
J. WRAY	/	/	/	/	14:30	15:00	/	/	/	/	/	/	/	/	

REF: MOORGATE

COMPILED BY:
D Sanders
W/E DATE (SUN):
30.07.2023

TIME SHEET

CONTRACT: 84 Moorgate

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
84 MOORGATE - MOOR 02 - (RCL - PAYE)															
J. SMITH	/	/	/	/	/	/	/	/	/	/	/	/	/	/	Eye operation
84 MOORGATE - MOOR 02 - (RCL - CIS)															
R CANACRAI	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
A LIDZIUS	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
B. RAMCHANDE	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
K O'MALLEY	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
											/	/	/	/	

[illegible]

[illegible]

[illegible]

Date 28/7/23

OPERATION

Trus load Van.

H₂O. load Van

lunch

Der Moorgate

REF

3

3

 $\frac{1}{2}$ $9\frac{1}{2}$

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL HOURS

Joe Dyett

3

2

 $\frac{1}{2}$

9 1/2

Ans.

Rel

22

TOTALS

TYPE OF MACHINE

5msep1

3.

МООРЭЗ

6

RAPHAE CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Kes Kulsinskas w/c : 24-07-23				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
MONDAY	21 Moorfield	Adjusting door gaps, fitting skirting to C-4 fireman's lifts, Sagging	9hrs					
TUESDAY	21 Moorfield	Q-Mark training, paperwork, adjusting doors and drop serals,	9hrs					
WEDNESDAY	21 Moorfield	Adjusting door closers in core 2 to suit smoke vent pressure. Looking for missing Selo door set all floors and cores Dabs , paperwork, sorting out cylinders in office.	9hrs					
THURSDAY	21 Moorfield	Fitting door closers, skirting boards, snagging. Dabs , paperwork	9Hrs					
FRIDAY	84 Moorgate	Selo delivery . Loading to needed floors/locations.	9Hrs					
SATURDAY								
SUNDAY								
TOTAL HOURS			45					

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Mark Robinson w/e: 30/07/23					
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS						
			H/O	MBH	NPY	CS	HH	VSW-04	
MONDAY	Office	Revising RCL door schedule Letter to McLaren about apprentices		7				2	
TUESDAY	Site Home	Fitting push plates and wall protection, SI-005 Progress Report 02 Chase Allgood, speak to Richard Colvin		1	1				7
WEDNESDAY	JMS/home	Factory visit with Tom Grundy (ISG), Revise RCL Door Schedule		9					
THURSDAY	office	Return ISG soffit query, addendum to Elite, down load JMS soffit drawings Rev 02 and issue, notes from JMS factory visit		9					
FRIDAY	Office	Check V Lock data sheet, chase V lock certifier, print off & check lates Door Schedules, Addendum to Profab to re-price risers		9					
SATURDAY									
SUNDAY									
TOTAL HOURS				35	1			2	7

RAPHAE CONTRACTING LTD Raphael House, 123 Roebuck Road. Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 24/07/2023		
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS			
			Moorfields	HEAD01	84 Moorgate	
MONDAY	Moorfields & 84 Moorgate	Moorfields 1/ go to 9 o'clock DABS 1/ Daily briefing and toolbox talks 2/ Time sheets and paperwork, emails etc 3/ Manage RCL labour on site 84 Moorgate 1/ Go to 8 o'clock DABS 2/ Daily briefing and toolbox talks 3/ Time sheets and paperwork, emails etc 4/ Manage RCL labour on site	5		5	
TUESDAY	Moorfields & 84 Moorgate	Moorfields 1/ go to 9 o'clock DABS 1/ Daily briefing and toolbox talks 2/ Paperwork, emails etc 3/ Manage RCL labour on site 84 Moorgate 1/ Go to 8 o'clock DABS 2/ Daily briefing and toolbox talks 3/ Go to 11 o'clock progress meeting 4/ Paperwork, emails etc 5/ Manage RCL labour on site 6/ Site measure door structural openings with Paul	4		6	
WEDNESDAY	84 Moorgate	84 Moorgate 1/ Go to 8 o'clock DABS 2/ Daily briefing and toolbox talks 3/ Go to 9-10 Site walk around meeting to view skirting requirements 4/ Go to 10-10 H&S meeting with Osborne 5/ Site measure for window lining repairs 6/ Site measure for replacement skirtings 7/ Paperwork, emails etc 8/ Manage RCL labour on site 9/ Re-do RCL door schedule to cover all changes			10	
THURSDAY	84 Moorgate & 21 Moorfields	84 Moorgate 1/ Go to 8 o'clock DABS 2/ Daily briefing and toolbox talks 3/ Paperwork, emails etc 8/ Manage RCL labour on site Moorfields 1/ go to 9 o'clock DABS 2/ Daily briefing and toolbox talks 3/ Paperwork, emails etc 4/ Manage RCL labour on site	5		5	
FRIDAY	84 Moorgate & 21 Moorfields	84 Moorgate 1/ Go to 8 o'clock DABS 2/ Daily briefing and toolbox talks 3/ Paperwork, emails etc 4/ Go to 11 o'clock door schedule meeting Moorfields 1/ go to 9 o'clock DABS 2/ Daily briefing and toolbox talks 3/ Paperwork, emails etc 4/ Manage RCL labour on site	5		5	
SATURDAY						
SUNDAY						
			19	(2)	31 (3)	-

RAPHAE CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Jason Wray w/c: 24/07/23					
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS						
			MOOR 02	20 Carlton House	St Georges	General / Meetings	23 Finsbury Circus	84 Moorgate	National Gallery
MONDAY	Home	E-mails, Phone calls etc	1.0						
	Home	Time Sheet & Allocation Sheet	1.0						
	Home	Photo evidence for Handovers on FieldView & updating schedules.	0.5						
	Home	Answering Ascot doors queries & sending drawings.		0.5			1.5		
	Home	Checking Selo's quote, entering prices on B0Q & e-mailing their errors. Half Day Holiday				4.5			
TUESDAY	Head Office	Answering E-mails.	1.0					0.5	0.5
	Head Office	Photo evidence for Handovers on FieldView & updating schedules.	0.5						
	Head Office	Checking Clark Door's quote & e-mailing their errors.					1.0		
	Head Office	Going through drawings/specs & sending Joinery enquiry to JMS.					3.0		
	Head Office	Sorting through drawings & prepping enquiries.					1.0		
	Head Office	Send enquiry to Elite (Signage).					0.5		
WEDNESDAY	Head Office	Printing off quotes & updating the Tender file		1.0					
	Head Office	E-mails, Phone calls etc	2.0						0.5
	Head Office	Meeting with MOB, RCH & ST.							
	Head Office	Setting up door comparison.					2.0		
	Head Office	Checking Selo's quote & updating door comparison (wrong again)				0.5			
	Head Office	Tender Meeting							
THURSDAY	Head Office	Download & go through drawings, scope & pricing document			2.0				
	Home	E-mails, Phone calls etc	2.0						
	Home	Going through scope & contacting Craig Studley			1.0				2.0
	Home	Looking for spec/dwg for cloakroom carousel & sending an enquiry.							4.0
FRIDAY	National Gallery	Travel to & Attend post tender bid meeting with MOB & RCH							
	Home	E-mails, Phone calls etc.	2.0						
	Home	Time Sheet & Allocation Sheet	1.0						2.5
	Home	Writing up draft meeting minutes for yesterday post tender bid meeting.							3.5
SATURDAY		Going through new & updated quotes & updating Pricing document.							
SUNDAY									
TOTAL HOURS			11	1.5	3.0	5.0	11	0.5	13