



TIME SHEET

W/E DATE (SUN):
23.04.2023

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REF: Daywork

COMPILED BY: A. Kulsinkas
W/E DATE (SUN): 23/04 /23

TIME SHEET

CONTRACT: Hilton Hotel-Woking

[illegible]

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-009 DAS	VERSION NO: 1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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REF: MOOR 02

COMPILED BY:
J. WRAY

W/E DATE (SUN):
23.04.2023

TIME SHEET

CONTRACT: 21 MOORFIELDS

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
21 MOORFIELDS - MOOR 02 - (RCL - PAYE)															
J. WRAY	✓	holiday	head	office	head	office	head	office	head	office	/	/	/	/	
J. SMITH	✓	07:30	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
21 MOORFIELDS - MOOR 02 - (RCL - CIS)															
K. KULSINSKAS	✓	07:30	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
V. BALIUVICIUS	✓	07:30	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
A. KULSINSKAS	✓	woking	/	/	/	/	/	/	/	/	/	/	/	/	
S. SIMONOVIC		07:30	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
B. RAMCHANDE		/	/	/	/	/	07:30	17:00	07:30	17:00					Woking Monday to Wednesday
21 MOORFIELDS - MOOR 02 - (APPEX Resources) - AGENCY															
E. CHIRLOV		07:30	17:00	/	/	/	/	/	/	/	/	/	/	/	Finished up Monday for another job
P. DOBIC		07:30	17:00	/	/	/	/	/	/	/	/	/	/	/	Finished up Monday for another job
21 MOORFIELDS - MOOR 02 - (Stafford Bridge / 247 National)															
C. HART		/	/	/	/	/	/	/	/	/	/	/	/	/	
21 MOORFIELDS - MOOR 02 - (A CUTTS MASTIC)															
A CUTTS		/	/	/	/	/	/	/	/	/	/	/	/	/	

Client Account Name & Address:	Work or Site Address:
Raphael Contracting Limited	21 Moorfields
	EC2M 6TX
Accounts Number:	Reporting To: DAVE SANDERS

Apex Resources Limited
Apex House, 1 Bridle Path
Watford, Hertfordshire, WD17 1UE
Tel. 01923 200 111, Fax. 01923 200 112



Details for Week Ending (Date):		23.04.2023
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TimeSheets to be received by Tuesday 11:00AM. - F: 01923 200 112, Email: please use the button below.

Trade	Name of Temp Worker	MON		TUE		WED		THU		FRI		SAT		SUN		Total Hours Worked Less Breaks	Basic Rate Hours	Overtime Rate Hour	Average		
		On Site Hours	Less Breaks	On Site Hours	Less Breaks	On Site Hours	Less Breaks	On Site Hours	Less Breaks	On Site Hours	Less Breaks	On Site Hours	Less Breaks	On Site Hours	Less Breaks				Work Rate	Time Keeping	Conduct Attitude
Carpenter	Eduard Chirilov	9.50	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.5	8.5	0			
Carpenter	Pavel Dobic	9.50	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.5	8.5	0			

We confirm that the work has been carried out is to our satisfaction. We certify that the total hours above are correct and will accept your account for the hours worked shown at the agreed rates. We understand, agree and accept all terms/conditions of business set out by Apex Resources Ltd. I confirm the works were completed without any supervision, direction or control as to the manner in which the works were completed. Receipt of this document via email from the Sender's company or individual it was intended for will be treated as authorisation to invoice as per our Terms & Conditions.

Signature: <i>DJ Sanders</i>	Name (in capitals): Dave Sanders
Position: Project Manager	Date: 23/04/2023
Consultant:	
Branch Number & Notes:	

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 17/4/23

CONTRACT

OPERATION

JMS CLEANING

LUNCH

JMS SAMPLES P. HAUGHT

REF

6

1/2

3

9/

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOT
HOL

Joe Dyer

6

1/2

3

9/

JMS

JMS

TOTALS

9.

TYPE OF MACHINE

JMS01

9.

JMS01 - 23 1/2 / HEAD01 - 16 1/2 / WOKI04 - 2 1/2
WOKI01 (PF) - 2 1/2

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 18/8/23

CONTRACT

OPERATION

Two Cleaning.

Lunch

fat test labels
Cool 1002 Station

REF

6

1/2

3

9 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

Joe Dyer

6

1/2

3

9 1/2

Two

RCL

TOTALS

9.

TYPE OF MACHINE

JMSF1

6.

HCAPP1

3.

**RAPHAEL CONTRACTING
LIMITED**

DAILY ALLOCATION SHEET

Date 19/4/23

CONTRACT

OPERATION

COLL APPEX (CHRISWICK)

Dec 22 B coll #. O.

Load
Van
Der
Woning

Long.

Vectors App.

REF

[illegible]

2

 $2\frac{1}{2}$

42

9.

**CHECK
No.**

NAME

TRADE

HOURS WORKED ON OPERATION

TO:
DOI

Joe Dyer

 $2\frac{1}{2}$

2

 $2\frac{1}{2}$

42

9

Tues

RC2

222

TOTALS

TYPE OF MACHINE

5m Sep 1

 $2\frac{1}{2}$

HEAD

4

WORK 144

25

[illegible]

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 19/4/23

CONTRACT

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

Joe Dyer

3 3 1/2 3

9 1/2

JMS

JMS

TOTALS

9

TYPE OF MACHINE

JMS01

6.

HEAD01

3.

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Auris Kulsinskas w/c : 17/04/2023			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				WOKI-04
			HOXT01	CANN01	Moorfields		
MONDAY	Hilton - Woking	Supervising, Carpentry works – remove ironmongery and adjust doors to Guest Rooms front doors. Level 20.					9
TUESDAY	Hilton - Woking	Supervising, inspect and record damaged acoustic seals to G.R.F.D with architect. Adjust door keeps to G.R.F.D. Level 17.					9
WEDNESDAY	Hilton - Woking	Supervising, Carpentry works – remove ironmongery and adjust doors to Guest Rooms front doors. Level 17.					9
THURSDAY	Hilton - Woking	Supervising, Carpentry works – remove ironmongery and adjust doors to Guest Rooms front doors. Level 9, 10.					9
FRIDAY	Hilton - Woking	Supervising, Carpentry works – adjust doors to Guest Rooms front doors Level 11. Inspect and record damaged acoustic seals with McAlpine Manager. Level 19, 18, 16,15.					9
SATURDAY							
SUNDAY							
TOTAL HOURS							

 RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Kes Kulsinskas w/c : 17-04-23					
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS						
MONDAY	21Moorsfields	Making good damaged metal door sets (Magic man stuff L-1 C-6 Paperwork, meetings , emails, Altering oak wall panels to suit back wall L-1 C2 west lobby Taking selo door delivery Paperwork, meetings , emails,.	9hrs						
TUESDAY	21Moorsfields	Doing Magic man stuff where magloc was removed on AA door set D00.00.35A Repairing damaged door sets in core 4 L-14 Paperwork, ,	9hrs						
WEDNESDAY	21Moorsfields	Fitting Oak panels L-1 C-2 West, Making good damaged door set in C-4 L-13 Moving/ sorting out spare selo door set	9Hrs						
THURSDAY	21Moorsfields	Fitting Oak panels L-1 C-2 West, Making good damaged door set in C-4 L-13 Moving/ sorting out spare selo door set Snaging from Fields vue	9 Hrs						
FRIDAY	21Moorsfields								
SATURDAY									
SUNDAY									
TOTAL HOURS			45						

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET		Name: Mark Robinson w/e: 23/04/23				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS						
			H/O	MBH	RG	CS	NPY	VSW-04	
MONDAY	Holiday		9						
TUESDAY	Site VSW	Site visit, check entrance door acoustic seals with SRM & Gensler							
	Office MBH	Prep for meeting		2					7
WEDNESDAY	Home VSW	Order door frames & skirting, e-mail to SRM							
	Site MBH	Meeting with RCL & ISG		6					3
THURSDAY	Office MBH	e-mails to JMS, Elite to start PVD samples, chase JMS for soffit cutting list							
	VSW	Upload drawing/schedule/tech sub, issue Salto order, drop off ironmongery		3					6
FRIDAY	Office VSW	Order riser doors & ironmongery, revise shadbolt order, chase up door for lev 07							4.5
	MBH	Check RCL letter, order mock up door & frame		4.5					
SATURDAY									
SUNDAY									
TOTAL HOURS			9	15.5					20.5

RGL RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 17/04/2023			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			Moorfields	HEAD01			
MONDAY	Moorfields	1/ Daily briefing and toolbox talks 2/ Time sheets and paperwork 3/ go to 9 o clock Dabs 4/ go to 9-45 Dabs 5/ go to 11 o clock core 4 walk around meeting 6/ go to 12 o clock delivery meeting 7/ Manage RCL labour on site 8/ Selo key handover (4 locks)	10				
TUESDAY	Moorfields	1/ go to 9 o clock Dabs 2/ go to 9-45 Dabs 3/ go to 12-30 o clock site walk around meeting to view materials stored in ISG areas on all levels 4/ Walk around site with Paul 5/ Manage RCL labour on site	10				
WEDNESDAY	Moorfields	1/ go to 9 o clock Dabs 2/ go to 9-45 Dabs 3/ Manage RCL labour on site 4/ Paperwork & Emails 5/ Snagging works to cores 1 & 4	10				
THURSDAY	Moorfields	1/ go to 9 o clock Dabs 2/ go to 9-45 Dabs 3/ go to 11 o clock core 1 meeting 4/ Manage RCL labour on site 5/ Paperwork & Emails 6/ Snagging works to cores 1 & 4	10				
FRIDAY	Moorfields	1/ go to 9 o clock Dabs 2/ go to 9-45 Dabs 3/ go to 11 o clock core 4 meeting 4/ go to 12 o clock delivery meeting 5/ Manage RCL labour on site 6/ Paperwork & Emails 7/ Snagging works to cores 1 & 4	10				
SATURDAY							
SUNDAY							
			50				

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Jason Wray w/c : 17/04/2023			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			MOOR 02	Queen Elizabeth Hospital	AELTC Millennium Building	84 Moorgate	
MONDAY	HOLS	HOLS					
TUESDAY	Head Office Head Office Head Office	E-mails, Phone calls, Daywork Sheets & Allocation sheets etc Checking Drawings against pricing document (Quantities) Putting Labour costs against SHH Joinery items	3.0	4.0	2.0		
WEDNESDAY	Head Office Head Office Head Office	E-mails, Phone calls & Allocation sheets etc Closing out snags / clean up notices on Field View Putting Labour costs against SHH Joinery items	1.0 1.0		7.0		
THURSDAY	Head Office Head Office Head Office	Putting Labour costs against KSS Joinery items Applying for new CSCS card E-mails, Phone calls & Allocation sheets etc	0.5 1.0		7.5		
FRIDAY	Head Office Head Office Head Office	Putting Labour costs against KSS Joinery Items Closing out snags / clean up notices on Field View E-mails, Phone calls & Time Sheet & Allocation sheet etc	1.0 1.0		7.0		
SATURDAY							
SUNDAY							
TOTAL HOURS							