

REF: MOOR 02

COMPILED BY:
J. WRAY

W/E DATE (SUN):
30.04.2023

TIME SHEET

CONTRACT: 21 MOORFIELDS

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
21 MOORFIELDS - MOOR 02 - (RCL - PAYE)															
J. WRAY	✓	head	office	head	office	head	office	head	office	head	office	/	/	/	/
J. SMITH	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
21 MOORFIELDS - MOOR 02 - (RCL - CIS)															
K. KULSINSKAS	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
V. BALIUVICIUS	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	14:00	/	/
D CONYERS		/	/	/	/	/	/	/	/	/	/	/	/	/	/
S. SIMONOVIC	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
B. RAMCHANDE	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
A.KULSINSKAS	✓	/	/	/	/	/	/	/	/	/	/	07:30	14:00	/	/
21 MOORFIELDS - MOOR 02 - (Stafford Bridge / 247 National)															
C. HART		/	/	/	/	/	/	/	/	/	/	/	/	/	/
21 MOORFIELDS - MOOR 02 - (A CUTTS MASTIC)															
A CUTTS		/	/	/	/	/	/	/	/	/	/	/	/	/	/

COMPILED BY: A. Kulsinkas
W/E DATE (SUN): 30/04 /23

TIME SHEET

CONTRACT: Hilton Hotel-Woking

[illegible]

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-009 DAS	VERSION NO: 1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com										DAYWORK SHEET										NO: 015 DATE: W/E 28/04/23		
CLIENT: ISG										CONTRACT: MLGH										INSTRUCTION NO: 001384		
DESCRIPTION OF WORK: Supply labour & plant to carry out ventilation reworks to bedroom wardrobes as instructed by ISG management. Inclusive of all hotel restrictions/ access- Allocation of rooms / daily signing in & access cards issued with security / Issuing of Permits by Hotel maintenance manager / no noisy works before 9am / protection of works areas / clean & clear.																						
CM- Ordering materials/ deliveries/ work sheets/labour coordination etc																						
LABOUR												MATERIALS & PLANT							TOTALS			
NAME:TRADE	M	T	W	TH	F	S	S	TOTAL HOURS	RATE	£	p	DESCRIPTION	QTY	PERIOD OF HIRE	RATE	£	p	£	p	£	p	
K O'Malley ✓ (F/Carp)	9	9	9	9	9			45				PLANT- Router, Hoover, transformer,										
A Lidzius (Carp) ✓	9	9	9	9	9			45				Multi Tool, Jigsaw, 2 No leads, Toolbox										
P Haugh (CM)								2														
									PERCENTAGE ADDITIONS				PERCENTAGE ADDITIONS									
									TOTAL C/F				LABOUR B/F									
												Date				GRAND TOTAL						

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Auris Kulsinskas w/c : 24/04/2023			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			HOXT01	CANN01	Moorfields	WOKI-04	
MONDAY	Hilton - Woking	Supervising, Survey acoustic seals with John SRM				9	
TUESDAY	Hilton - Woking	Supervising, install lock to L8, survey acoustic seals with John				9	
WEDNESDAY	Hilton - Woking	Supervising, Carpentry works- adjust front doors L18, 19				9	
THURSDAY		SMSTS course					9
FRIDAY		SMSTS course					9
SATURDAY	Moorfields	Doors check adjust record pull or push power.			6		
SUNDAY							
TOTAL HOURS					6	27	18

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Kes Kulsinskas w/c : 24-04-23				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
MONDAY	21Moorsfields	Machining sos hinges on OAK panelling doors C-2 L-1 West plus fitting panels. Paperwork	9hrs					
TUESDAY	21Moorsfields	Changing damaged architraves and door stops In core 4 L-10 to l-15 Fitting back sliding door C-4 L-11 JMS Delivery, Paperwork	9hrs					
WEDNESDAY	21Moorsfields	Fitting skirting boards to goods lifts and fire man lifts C-4. Changing damaged smoke seals in core 4 varies levels. Paperwork	9hrs					
THURSDAY	21Moorsfields	Removing protection and inspecting for damage ASSA Abloy and Staford bridge door sets on GF North east on G.F Repairing damaged door sets on L-10 core 4	9Hrs					
FRIDAY	21Moorsfields	Mag lock meeting with SRM , A.A door set inspection for damage meeting with SRM. Paperwork , DABS meetings , supervising.	9 Hrs					
SATURDAY								
SUNDAY								
TOTAL HOURS			45					

RG RAPHAEL CONTRACTING LTD 9100 Raphael House, 123 Roebuck Road Tel: 020 8391 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Mark Robinson w/e: 30/04/23					
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS						
			H/O	MBH	RG	CS	NPY	VSW-04	
MONDAY	Office VSW MBH	Chase wall protection, Formwise cubicle divider issue Issue handrail drawings to JMS, ironmongery & door schedules returned and go over		4.5					4.5
TUESDAY	Office/site MBH	Revise door schedule, issue Status B schedule to Elite, Status B Handrail drawing to JMS, TIDP meeting		9					
WEDNESDAY	Office VSW MBH	Check Tektura proforma take off Discuss profab issue with MOB & RCH, go over dry liners matrix and issue RFI's Fire certification of door sets meeting	1	5					3
THURSDAY	Office MBH VSW	Check & return incorrect data sheets to Elite Check dry liner drawing, Salto e-mail to SRM Defibrillator course	4	3					2
FRIDAY	Home VSW MBH RCL Golf Day	Daywork to SRM, Salto email to SRM Push to open closer issue with Geze, sort out mock up handrail with Haldane/JMS	5	2					2
SATURDAY									
SUNDAY									
TOTAL HOURS									

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 24/04/2023			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			Moorfields	HEAD01	84 Moorgate		
MONDAY	Moorfields	1/ Daily briefing and toolbox talks 2/ Time sheets and paperwork 3/ go to 9 o clock Dabs 4/ go to 9-45 Dabs 6/ go to 12 delivery meeting 7/ Manage RCL labour on site	10				
TUESDAY	Moorfields& Moorgate	1/ go to 9 o clock Dabs 2/ go to 9-45 Dabs 3/Door progress meeting 4/ Manage RCL Labour on site 5/ Meeting with Osborne at 84 Moorgate site 6/ Downloading 84 Moorgate drawings and start to look through them	7		3		
WEDNESDAY	Moorfields	1/ go to 9 o clock Dabs 2/ go to 9-45 Dabs 3/go to 11 o clock core 4 site walk around meeting 4/ Meet up with SRM to discuss snagging sign offs 5/ Manage RCL Labour on site 6/ Paperwork and emails	10				
THURSDAY	Moorfields	1/ go to 9 o clock Dabs 2/ go to 9-45 Dabs 3/go to 11 o clock meeting with SRM on site to view and record damage to Assa Abloy door sets 4/ Manage RCL Labour on site 5/ Paperwork and emails 6/ compile a excel schedule ready for the push/pull tests on timber doors	10				
FRIDAY	Head Office	RCL GOLF DAY		10			
SATURDAY							
SUNDAY							

RAPHAE CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Jason Wray w/c : 24/04/2023			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			MOOR 02	AELTC Millennium Building	50 Berkeley Street	Queen Elizabeth Hospital	84 Moorgate
MONDAY	Head Office	E-mails, Phone calls & Allocation & Time sheets etc	1.0				
	Head Office	Photo evidence for Handovers on FieldView & updating schedules.	1.0				
	Head Office	FSC Training Course	1.0				
	Head Office	Putting Labour costs against KSS Joinery Items		4.0	0.5		
	Head Office	Surveying & Estimating Meeting		0.5	1.0		
TUESDAY	Head Office	Printing off drawings & forming Tender file					
	Head Office	E-mails, Phone calls & Allocation sheets etc.	2.0		4.0	3.0	
WEDNESDAY	Head Office	Printing off drawings & forming Tender file and sending out door enquiries					
	Head Office	Going through and finalising Tender with S.T					
	Head Office	E-mails, Phone calls & Allocation sheets etc	1.5				
	Head Office	Filling in docs & booking induction for 247	1.5				
	Head Office	Going through drawings & sending out Selo & Washroom enquiries			2.0		
THURSDAY	Head Office	Skirting take-off & send out enquiry.			2.0		1.0
	Head Office	Going through refurb priced schedule with S.T					1.0
	Head Office	Checking Osborne comments on GA's against RCL's Schedule					
	Head Office	E-mails, Phone calls & Allocation sheets etc	2.0		5.5		
	Head Office	Going through Addendum 1 Pricing documents & sending out enquiries			1.5		
FRIDAY	Home	Going through Addendum 1 Pricing documents & raising TRFI's					
	Home	E-mails, Phone calls & Allocation sheet etc	1.0				
	Home	Day Work Sheets	1.5				
	Home	Raphael Golf Day Breakfast	1.5				
SATURDAY	Home	Setting up & filling in Pricing Schedule			3.0		
	Batchworth Park GC	Raphael Golf Day Dinner			2.0		
SUNDAY							
TOTAL HOURS							

REF: J. Wray Times

COMPILED BY:
J. WRAY

W/E DATE (SUN):
30.04.2023

TIME SHEET

CONTRACT: Jason Wray Times

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
21 MOORFIELDS - MOOR 02 - (RCL - PAYE)															
J. WRAY	07:30	10:30	07:30	09:30	07:30	10:30	07:30	09:30	07:30	12:00	/	/	/	/	
AELTC - Millennium Building (Turner & Townsend) - ESTIMATING - (RCL - PAYE)															
J. WRAY	10:30	15:30	/	/	/	/	/	/	/	/	/	/	/	/	
50 BERKELEY STREET (BAM) - ESTIMATING - (RCL - PAYE)															
J. WRAY	15:30	17:00	09:30	13:30	10:30	15:00	09:30	17:00	12:00	17:00	/	/	/	/	
QUEEN ELIZABETH HOSPITAL (McClaren) - ESTIMATING - (RCL - PAYE)															
J. WRAY	/	/	13:30	17:00	/	/	/	/	/	/	/	/	/	/	
84 MOORGATE (Osborne) - ESTIMATING - (RCL - PAYE)															
J. WRAY	/	/	/	/	15:00	17:00	/	/	/	/	/	/	/	/	

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RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 24/4/23

CONTRACT

OPERATION

H.O. TRAINING

LUNCH

SOFT TOOLS

REF

6

1/2

3

9 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

JOE DYETT

6

1/2

3

9 1/2

RCL

RCL

TOTALS

TYPE OF MACHINE

HEADL

9.

[illegible]

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 26/4/23

CONTRACT

OPERATION

CALL CONTROL NOTTS.

Dec Tues

LUNCH

CLEAN Tues

REF

5

2 1/2

1/2

1 1/2

9 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

Joe Dyett

5

2 1/2

1/2

1 1/2

9 1/2

Tues

Tues

Tues

TOTALS

TYPE OF MACHINE

JMS 1

9.

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 27/4/23

CONTRACT

OPERATION

Der + Coru Mooltree.

Der + Coru H.O.

Lunch

Der Mob.

REF

4 1/2

2 1/2

1/2

2

9 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

JOE DYER

4 1/2

2 1/2

1/2

2

9 1/2

Trs.

Rev

Rev

TOTALS

TYPE OF MACHINE

JMS&I

4 1/2

RENTAL

4 1/2