



REF: NG200

TIME SHEET

CONTRACT: National Gallery

COMPILED BY:  
D Sanders

W/E DATE (SUN):  
06.10.2024

| NAME               | MON |       | TUE   |       | WED   |       | THUR  |       | FRI   |       | SAT   |     | SUN |     | COMMENTS |
|--------------------|-----|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-----|-----|-----|----------|
|                    | IN  | OUT   | IN    | OUT   | IN    | OUT   | IN    | OUT   | IN    | OUT   | IN    | OUT | IN  | OUT |          |
| K Kulsinskaskas    | ✓   | 07:30 | 17:00 | 07:30 | 17:00 | 07:30 | 17:00 | 07:30 | 17:00 | 07:30 | 17:00 | /   | /   | /   |          |
| V Baluievicius     | ✓   | 07:30 | 17:00 | 07:30 | 17:00 | 07:30 | 17:00 | 07:30 | 17:00 | 07:30 | 17:00 | /   | /   | /   |          |
| S Simonovic        | ✓   | 07:30 | 17:00 | 07:30 | 17:00 | 07:30 | 17:00 | 07:30 | 17:00 | 07:30 | 17:00 | /   | /   | /   |          |
| K O'Malley         | ✓   | 07:30 | 17:00 | 07:30 | 17:00 | 07:30 | 17:00 | 07:30 | 17:00 | 07:30 | 17:00 | /   | /   | /   |          |
| HUTCHISON FLOORING |     |       |       |       |       |       |       |       |       |       |       |     |     |     |          |
| Lee Sherwin        |     | 08:00 | 15:00 | 08:00 | 15:00 | 08:00 | 15:00 | 08:00 | 15:00 | 08:00 | 15:00 | /   | /   | /   |          |
| Chris Potter       |     | 08:00 | 15:00 | 08:00 | 15:00 | 08:00 | 15:00 | 08:00 | 15:00 | 08:00 | 15:00 | /   | /   | /   |          |
| N Pocius           |     | /     | /     | /     | /     | /     | 08:00 | 15:00 | /     | /     |       |     |     |     |          |
| L Archenoul        |     |       |       |       |       |       |       |       |       |       | /     | /   | /   | /   |          |
| M Ziura            |     |       |       |       |       |       |       |       |       |       | /     | /   | /   | /   |          |
| A Mastac           |     |       |       |       |       |       |       |       |       |       |       |     |     |     |          |
| ABBEYWOOD FLOORING |     |       |       |       |       |       |       |       |       |       |       |     |     |     |          |
| Sam Gates          |     | 08:00 | 14:00 | /     |       |       |       |       |       |       | /     | /   | /   | /   |          |
| Dan Hitchcock      |     | 08:00 | 14:00 | /     |       |       |       |       |       |       | /     | /   | /   | /   |          |
| SUPERIOR STONE     |     |       |       |       |       |       |       |       |       |       |       |     |     |     |          |
| Adam Mierzynski    |     | 08:00 | 16:00 | 08:00 | 16:00 | /     | /     | /     | /     |       | /     | /   | /   | /   |          |
| Jose Roque         |     | 08:00 | 16:00 | 08:00 | 16:00 | /     | /     | /     | /     |       | /     | /   | /   | /   |          |
| Stephen Denny      |     | 08:00 | 16:00 | 08:00 | 16:00 | 08:00 | 15:00 | /     | /     |       | /     | /   | /   | /   |          |
| Matija Stankovic   |     | 08:00 | 16:00 | 08:00 | 16:00 | 08:00 | 15:00 | /     | /     |       | /     | /   | /   | /   |          |
| TRISLINGTON        |     |       |       |       |       |       |       |       |       |       |       |     |     |     |          |

|                     |            |                     |     |                   |            |             |
|---------------------|------------|---------------------|-----|-------------------|------------|-------------|
| DOCUMENT REFERENCE: | SIT-FM-009 | VERSION NO:         | 1.0 | CREATION DATE:    | 07/02/2013 | Page 1 of 1 |
| DOCUMENT OWNER:     | DAS        | LAST REVISION DATE: |     | NEXT REVIEW DATE: | 07/02/2014 |             |

|                |       |       |       |       |       |       |       |       |       |   |   |   |   |   |  |
|----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---|---|---|---|---|--|
| Paul Lilley    |       |       |       |       |       | 08:00 | 10:00 |       |       | / | / | / | / | / |  |
| Lee Gardner    |       |       |       |       |       |       |       |       |       | / | / | / | / | / |  |
| James Ogilvie  | 08:00 | 15:00 | 08:00 | 15:00 | /     | /     | /     |       |       | / | / | / | / | / |  |
| Kevin Deery    | 08:00 | 15:00 | 08:00 | 15:00 | 13:00 | 15:00 | /     | 09:15 | 13:00 | / | / | / | / | / |  |
| Carl Roberts   |       |       | 08:00 | 15:00 | /     | /     | /     |       |       | / | / | / | / | / |  |
| Adrian Quinn   |       |       |       |       |       | /     | /     |       |       | / | / | / | / | / |  |
| Ian Ogilvie    | 08:00 | 15:00 | 08:00 | 15:00 | 08:00 | 15:00 | /     | 09:15 | 13:00 | / | / | / | / | / |  |
| Leroy Lynx     | 08:00 | 15:00 | /     | /     | /     | /     | /     |       |       | / | / | / | / | / |  |
| Luke Stapleton |       |       |       |       |       |       |       |       |       | / | / | / | / | / |  |

|                                        |                   |             |     |                                                            |                                 |             |
|----------------------------------------|-------------------|-------------|-----|------------------------------------------------------------|---------------------------------|-------------|
| DOCUMENT REFERENCE:<br>DOCUMENT OWNER: | SIT-FM-009<br>DAS | VERSION NO: | 1.0 | CREATION DATE:<br>LAST REVISION DATE:<br>NEXT REVIEW DATE: | 07/02/2013<br>N/A<br>07/02/2014 | Page 2 of 1 |
|----------------------------------------|-------------------|-------------|-----|------------------------------------------------------------|---------------------------------|-------------|





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## SITE MANAGER ALLOCATION SHEET

**Name: Auris Kulsinskas**  
**w/c : 30/09/2024**

| DAY         | SITE/LOCATION | TASK                                       | COST HEADINGS / HOURS |            |                   |  |  |
|-------------|---------------|--------------------------------------------|-----------------------|------------|-------------------|--|--|
|             |               |                                            | RCL Office            | Hersham FC | Millennium Bridge |  |  |
| MONDAY      | RCL Office    | Prepare, stain/ finish handrail to stairs. | 9h                    |            |                   |  |  |
| TUESDAY     | Hersham FC    | Repair / install new fence.                |                       | 9h         |                   |  |  |
| WEDNESDAY   | Hersham FC    | Repair / install new fence.                |                       | 9h         |                   |  |  |
| THURSDAY    | Hersham FC    | Repair / install new fence.                |                       | 9h         |                   |  |  |
| FRIDAY      | Hersham FC    | Repair / install new fence.                |                       | 9h         |                   |  |  |
| SATURDAY    |               |                                            |                       |            |                   |  |  |
| SUNDAY      |               |                                            |                       |            |                   |  |  |
| TOTAL HOURS |               |                                            | 9                     | 36         |                   |  |  |



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**SITE MANAGER ALLOCATION  
SHEET**

**Name: Kes Kulsinskaskas**  
**w/c : 30-09-24**

| DAY         | SITE/LOCATION | TASK                                                                                   | COST HEADINGS / HOURS |  |  |  |  |  |
|-------------|---------------|----------------------------------------------------------------------------------------|-----------------------|--|--|--|--|--|
|             |               |                                                                                        |                       |  |  |  |  |  |
| MONDAY      | NG200         | Fitting tea point B-1 pantry, protecting hardwood floors , dabs , meetings supervising | 9Hrs                  |  |  |  |  |  |
| TUESDAY     | NG200         | Booking site inductions for new starters , protecting hardwood floors and wall panels. | 9hrs                  |  |  |  |  |  |
| WEDNESDAY   | NG200         | Booking site inductions for new starters , protecting hardwood floors and wall panels  | 9hrs                  |  |  |  |  |  |
| THURSDAY    | NG200         | Fitting door set Level-1                                                               | 9Hrs                  |  |  |  |  |  |
| FRIDAY      | NG200         | Booking site inductions for new starters , protecting hardwood floors and wall panels  | 9Hrs                  |  |  |  |  |  |
| SATURDAY    |               |                                                                                        |                       |  |  |  |  |  |
| SUNDAY      |               |                                                                                        |                       |  |  |  |  |  |
| TOTAL HOURS |               |                                                                                        | 45                    |  |  |  |  |  |



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## SITE MANAGER ALLOCATION SHEET

**Name: Mark Robinson**  
**w/e: 06/10/24**

| DAY         | SITE/LOCATION | TASK                                                                                                                                                                                | COST HEADINGS / HOURS |     |         |    |     |     |
|-------------|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----|---------|----|-----|-----|
|             |               |                                                                                                                                                                                     | H/O                   | MBH | WOKI-04 | CS | W04 | NPY |
| MONDAY      | Holiday       |                                                                                                                                                                                     | 9                     |     |         |    |     |     |
| TUESDAY     | Holiday       |                                                                                                                                                                                     | 9                     |     |         |    |     |     |
| WEDNESDAY   | Office        | RCL monthly report<br>Respond to Cannon St email & issue floor plans<br>Respond to Mcl email & issue BM Trada Certificate<br>Tweak Forza meeting notes to include MOB comments, NVQ |                       | 1.5 |         | 1  | 1   |     |
| THURSDAY    | Office        | Respond to Salto e-mail<br>NVQ                                                                                                                                                      | 7                     |     |         |    | 2   |     |
| FRIDAY      | Home          | NVQ                                                                                                                                                                                 | 9                     |     |         |    |     |     |
| SATURDAY    |               |                                                                                                                                                                                     |                       |     |         |    |     |     |
| SUNDAY      |               |                                                                                                                                                                                     |                       |     |         |    |     |     |
| TOTAL HOURS |               |                                                                                                                                                                                     | 39.5                  | 1.5 |         | 1  | 3   |     |



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## SITE MANAGER ALLOCATION SHEET

**Name: Jason Wray**  
**w/c: 30/09/24**

| DAY         | SITE/LOCATION                                                           | TASK                                                                                                                                                                                                                                                                   | COST HEADINGS / HOURS  |                                 |                                 |                         |                                  |                    |                                  |
|-------------|-------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------------------|---------------------------------|-------------------------|----------------------------------|--------------------|----------------------------------|
|             |                                                                         |                                                                                                                                                                                                                                                                        | H/Q & General Meetings | Broadgate Tower                 | Museum of London Poultry Market | St Magners House (SISK) | Queen Elizabeth Hospital Ward 26 | 50 Berkeley Street | 196 – 222 Kings Road The Gaumont |
| MONDAY      | Head Office<br>Head Office<br>Head Office<br>Head Office                | E-mails, Phone calls etc.<br>Tender meeting.<br>Going through PTQ and sending queries to JMS.<br>Send updated enquiry to Selo.<br>Going through PTQ and answering queries.                                                                                             | 1.5<br>0.5             | 4.0<br>1.0<br>2.0               |                                 |                         |                                  |                    |                                  |
| TUESDAY     | Head Office<br>Head Office<br>Head Office<br>Head Office                | E-mails, Phone calls etc.<br>Checking JMS CF-09 & CF-012 ceiling quote & put figures on pricing doc.<br>Checking Selo's updated quote & put figures on door comparison<br>Updating the TRFI schedule & issuing to BAM<br>Going through PTQ and answering queries.      | 1.5                    | 2.0<br>1.0<br>0.5<br>4.0        |                                 |                         |                                  |                    |                                  |
| WEDNESDAY   | Head Office<br>Head Office<br>Head Office<br>Head Office<br>Head Office | E-mails, Phone calls etc.<br>Run through PTQ with S.T.<br>Tender catch up & PTQ meeting<br>Checking JMS WP-23 panel quote & put figures on pricing doc.<br>Going through PTQ and answering queries.<br>Going through sample / mock up schedule & run through with A.B. | 1.0                    | 1.0<br>1.0<br>1.5<br>3.0<br>1.5 |                                 |                         |                                  |                    |                                  |
| THURSDAY    | Home<br>Home<br>Home<br>Home                                            | E-mails, Phone calls etc.<br>Answering JMS samples & mock up queries.<br>Updating both door comparisons for Ironmongery labour & supply.<br>Going through PTQ and answering queries.                                                                                   | 2.0                    | 1.0<br>3.0<br>3.0               |                                 |                         |                                  |                    |                                  |
| FRIDAY      | Home<br>Home<br>Home                                                    | E-mails, Phone calls etc.<br>Time Sheet & Allocation Sheet.<br>Going through PTQ and answering queries.                                                                                                                                                                | 1.5<br>1.0             | 6.5                             |                                 |                         |                                  |                    |                                  |
| SATURDAY    |                                                                         |                                                                                                                                                                                                                                                                        |                        |                                 |                                 |                         |                                  |                    |                                  |
| SUNDAY      |                                                                         |                                                                                                                                                                                                                                                                        |                        |                                 |                                 |                         |                                  |                    |                                  |
| TOTAL HOURS |                                                                         |                                                                                                                                                                                                                                                                        | 9                      | 36                              |                                 |                         |                                  |                    |                                  |



RAPHAEL CONTRACTING  
LIMITED

# DAILY ALLOCATION SHEET

Date 1/10/24

CONTRACT

OPERATION

CONTRACTOR (NOTES)

per hrs

Lunch

CALL TIMBER

REF

4 1/2

2 1/2

1/2

3

10 1/2

CHECK  
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL  
HOURS

JOE DYETT

4 1/2

2 1/2

1/2

3

10 1/2

hrs

hrs

hrs

TOTALS

10

TYPE OF MACHINE

Jmsel

9(1)

RAPHAEL CONTRACTING  
LIMITED

# DAILY ALLOCATION SHEET

Date 2/1/24

CONTRACT

OPERATION

CON LORRY FRANKIN

LOAD LORRY JWS

DEL NAT GRAVELLY

LUNCH

REF

3 1/2

2

4 1/2

1/2

10 1/2

CHECK  
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL  
HOURS

Joe Dyer

3 1/2

2

4 1/2

1/2

10 1/2

JWS

JWS

JWS

TOTALS

10

TYPE OF MACHINE

Jms81

9(1)

RAPHAEL CONTRACTING  
LIMITED

# DAILY ALLOCATION SHEET

Date 3/10/24

CONTRACT

OPERATION

REF

Dec & Coll Jws  
Rtn Lorry  
Load Van  
Dec Control (Notts)  
Dec Mob  
Dec H.O.  
Lunch

12

CHECK  
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL  
HOURS

Joe Sygri

2 1/2 1 1 3 3 1/2 1/2 1/2

12

Jws  
Jws  
Jws  
Jws  
Mob.  
Rel

TOTALS

11 1/2

TYPE OF MACHINE

QAUP1 (PP)

1 1/2 (2)

Jmspl

7 1/2

HEADep1

(1/2)



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## SITE MANAGER ALLOCATION SHEET

**Name: D Sanders**  
**w/c: Monday 30/09/2024**

| DAY       | SITE/LOCATION | TASK                                                                                                                                                                                                                                                                            | COST HEADINGS / HOURS |        |  |  |  |  |
|-----------|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--------|--|--|--|--|
|           |               |                                                                                                                                                                                                                                                                                 | NG200                 | HEAD01 |  |  |  |  |
| MONDAY    | NG200         | 1/ Site paperwork -TBT, Safe start, Emails etc<br>2/ Manage labour on site -Whiterock /Timber flooring &RCL<br>3/ Attend DAB'S meetings<br>4/ helping lads on site                                                                                                              | 10                    |        |  |  |  |  |
| TUESDAY   | NG200         | 1/ Site paperwork -TBT, Safe start, Emails etc<br>2/ Manage labour on site<br>3/ Attend DAB'S meetings<br>4/ Attend collaboration meeting<br>5/ helping lads on site                                                                                                            | 10                    |        |  |  |  |  |
| WEDNESDAY | NG200         | 1/ Site paperwork -TBT, Safe start, Emails etc<br>2/ Manage labour on site<br>3/ Attend DAB'S meetings<br>4/ Helping lads on site<br>5/ site walk around meeting                                                                                                                | 10                    |        |  |  |  |  |
| THURSDAY  | NG200         | 1/ Site paperwork -TBT, Safe start, Emails etc<br>2/ Meet Paul Lilly Thrislington on site to discuss WC setting out issues and later joined by Tom Jeffs SRM<br>3/ Manage labour on site<br>4/ Attend DAB'S meetings<br>5/ Director's meeting starting a 14:00 going onto 16:00 | 10                    |        |  |  |  |  |
| FRIDAY    | NG200         | 1/ Site paperwork -TBT, Safe start, Emails etc<br>2/ Manage labour on site<br>3/ 2 o clock DABs meeting<br>4/ helping lads on site                                                                                                                                              | 10                    |        |  |  |  |  |
| SATURDAY  |               |                                                                                                                                                                                                                                                                                 |                       |        |  |  |  |  |
| SUNDAY    |               |                                                                                                                                                                                                                                                                                 | 50                    |        |  |  |  |  |